

Kendall County Special Education Cooperative

201 Garden Street * Yorkville, IL 60560-9024

630-553-5833 * Fax: 630-553-5872

www.kcsec.org

MINUTES **KENDALL COUNTY GOVERNING BOARD**

March 12, 2014

KCSEC Administration Center

Present:

Lynda Shanks, KCSEC Director	Denise McCarthy, KCSEC Asst. Director
Hector Garcia, Superintendent(88)	Judith Minor, Asst.Superintendent(308)
Mary Redding, District 308	Diane Cepela, Superintendent(66)
Tim Shimp, Superintendent(115)	Amy Smith, Superintendent(18)
Amy Lee, KCSEC Admin.	Jamie Benavides, KCSEC Admin.
Susan McNelis, KCSEC Admin.	John Barker, 308 Transition Student
Robin Smith, KCSEC Staff	Chris Mehochko, Superintendent ROE
Michelle Senffner , Asst. Superintendent ROE	

1. Roll Call

Meeting was called to order at 9:10 a.m. Roll call showed that a quorum was present.

2. Recognition of Cooperative Citizens & Public Comment

3. Consent Agenda

- a. Minutes ~ Move to approve the minutes for February 12, 2014
- b. Bills ~ Move to approve the bills for February 2014
- c. Financial Report ~ Move to approve the financial report for February 2014

Motion by Cepela (66) seconded by Minor (308), to approve the Consent Agenda. Motion carried by a roll call vote.

4. Personnel

Resignations – Certified:

Joy Johnson, Teacher, effective end of 2013/14 school year

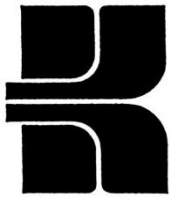
Aynn Springborn, Teacher, effective end of 2013/14 school year

Resignations – Non-Certified:

Christine Cotto, Paraprofessional, effective February 21, 2014

Valeria Kincaid, Paraprofessional, effective March 5, 2014

Liza Zbrozek, Paraprofessional, effective March 7, 2014



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Motion by Minor (308) seconded by Cepela (66), to approve the resignations as presented. Motion carried by a roll call vote.

Contracts – Certified

Julia Margolis, Teacher, 50 days, \$13,216

Motion by Cepela (66) seconded by Smith (18), to approve the contracts as presented. Motion carried by a roll call vote.

Employment Offers – Non-Certified:

Joseph Amodea, Paraprofessional, 56.5 days, \$5,720

Kelli Kelly, Paraprofessional, 65.5 days, \$6,238

Sheronda Lipscomb, Paraprofessional, 65.5 days, \$6,189

Valerie Polk, Paraprofessional, 68.5 days, \$6,473

Molly Reinle, Paraprofessional, 59.5 days, \$6,024

Motion by Cepela (66) seconded by Smith (18), to approve the employment offers as presented. Motion carried by a roll call vote.

Leave of Absence:

Lauren Ryan, Teacher, requesting a second year leave of absence for 2014/15 school year

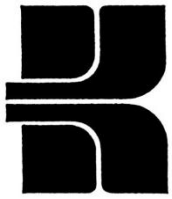
Motion by Cepela (66) seconded by Minor (308), to deny the request of the second year leave of absence. Motion carried by a roll call vote.

5. KCSEC Program Highlights ~ Transition/LSP

KCSEC Administrators, Amy Lee, Jamie Benavides and Susan McNelis presented information on KCSEC Life Skills Programs and Transition Programming in Kendall County. John Barker, District 308 Transition Student, presented a power point on his experiences in the Transition Program.

6. Calendar Waiver

KCSEC held a Public Hearing on Calendar Waiver Requests prior to the start of this meeting. The Holiday modifications requested for the 2014-2015 school year were Veteran's Day (November 11); the birthday of President Abraham Lincoln (February 12); and the birthday of Casimir Pulaski (March 2). During attendance on these days the



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person/persons honored by the holiday will be recognized through instructional activities conducted on that day. On Veteran's Day a moment of silence to recognize veterans of foreign wars will be observed per Public Act 96-0084.

Motion by Cepela (66) seconded by Minor (308), to approve the calendar waiver requests as presented. Motion carried by a roll call vote.

7. Bookkeeper's Retirement

Lynda shared Eileen Pedrick will be retiring on July 31, 2014. In order to provide for smooth transition Lynda asked the board for feedback and suggestions on hiring process for Eileen's replacement. Board members agreed that there is a need for shadow days, but how many days needed will be based on replacements experience. It was decided that Lynda will post position with July start date with possibilities of transitioning earlier.

8. Salary Committee

This discussion was tabled from the February Governing Board Meeting. Diane Cepela, Hector Garcia, and Judith Minor will participate on this FY15 salary committee.

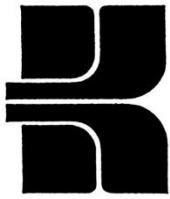
Motion by Cepela (66) seconded by Garcia (88), to approve a salary committee for the 2014/15 school year. Motion carried by a roll call vote.

9. Old Business

Community Services Fair was held on Saturday, March 8, 2013, at Oswego High School. Over 170 guests attended, 50 vendors, and two speakers gave presentations

Professional Development ~ Best Practices for English Language Learners – Assessment for Speech Language Pathologists was held on February 24th. The next meeting will be held March 14th with the focus on interventions.

KCSEC reconstruction is underway and furnace has been installed. Hopefully everything will be done by Spring Break.



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Lynda shared that she received the results from her Lunch Audit and the 3 things they identified have already been rectified. Appropriate documentation will be filed with ISBE.

Lynda gave an update on technology. They recently had an upgrade on their server. Board members shared they would like a list of what technology equipment is supplied by KCSEC and which is supplied by District housing the program. Lynda is working on that inventory.

10. New Business

Lynda gave a reminder that the State of Illinois Educational Labor Relations Board will conduct election on March 17th and 18th in buildings throughout the county as per the Notice of Election.

Professional Development ~ Best Practices for English Language Learners - Interventions for Speech Language Pathologists will be held on March 14th

Motion by Smith (18) seconded by Garcia (88), to go into executive session to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

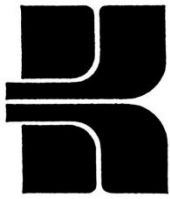
Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

Motion carried by a roll call vote.

Motion by Shimp (115) seconded by Cepela (66), to return to open session. Motion carried by a roll call vote.

11. Action as a result of closed session

The board discussed holding a special meeting on April 1, 2014 8:00 a.m. to discuss financial position as District/KCSEC. ROE will have a breakfast prior to the start of the meeting.



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In order to move forward with collaborative structure between Districts/KCSEC we need to identify each district's needs. The Board agreed to talk to Jay Linksman to see if he can provide guidance with this process.

12. Adjournment

Motion by Minor (308) seconded by Garcia (88), to adjourn the meeting. Motion carried by a roll call vote.

Chairman

Secretary