



# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

www.kcsec.org

## MINUTES

### KENDALL COUNTY GOVERNING BOARD

November 13, 2013

**KCSEC Administration**

**Center**

### Present:

Amy Smith, Superintendent(18)	Lynda Shanks, KCSEC Director
Denise McCarthy, KCSEC Asst. Director	Hector Garcia, Superintendent(88)
Michelle Senffner , Asst. Superintendent ROE	
Michael Rustman, Superintendent(90)	Mary Redding, Dir. of Spec Ed(308)
Judith Minor, Asst. Superintendent(308)	Tim Shimp, Superintendent(115)
Diane Cepela, Superintendent(66)	Terri Anderson, KCSEC Admin.
Deven Butusov, KCSEC Admin.	Linda Lenoff, KCSEC Admin.
Chris Mehochko, ROE Superintendent	Andrea Praught, KCSEC Staff
Robin Smith, KCSEC Staff	

#### 1. Roll Call

Meeting was called to order by Shimp at 9:00 a.m. Roll call showed that a quorum was present.

#### 2. Recognition of Cooperative Citizens & Public Comment

3. Andrea Praught gave a presentation on her NEA Master Teacher Project. Andrea shared information on what is currently happening with the project. She is in the process of creating lessons that are aligned to Common Core, her lessons are video recorded, then reviewed by an Instructional Coach, who gives her feedback on how to revise the lesson. This will continue throughout the year and will be available to teachers in September 2014.

#### 4. KCSEC Program Highlights ~ Opportunity School

Terri Anderson and Deven Butusov gave a presentation highlighting the programming at Opportunity School. They discussed their K-12 programming, STARS Public Day and C-Level program. They also shared information on PBIS and how it is decreasing the amount of behavioral referrals. Terri discussed the different types of incentives/motivations assemblies that they are having. She will send out dates for those that would like to visit.



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## 5. Consent Agenda

- a. Minutes ~ Move to approve the minutes for October 9, 2013
- b. Bills ~ Move to approve the bills for October 2013
- c. Financial Report ~ Move to approve the financial report for October 2013
- d. Destruction of Executive Session Recordings ~ Move to destroy March 14, 2012 recording.

Motion by Cepela (66) seconded by Minor (308), to approve the Consent Agenda. Motion carried by a roll call vote.

## 6. New Staff Request – .5 FTE Social Worker - Yorkville

Yorkville School District requested an additional .5 FTE Social Worker for Autumn Creek Elementary School due to the heavy programming that is located at this building.

Motion by Cepela (66) seconded by Smith (18), to approve the .5 FTE Social Worker for Yorkville School District. Motion carried by a roll call vote.

## 7. Personnel

### Resignation – Certified:

Michele Davis, Teacher, effective October 17, 2013

### Resignations – Non-Certified:

Joanne Priegel, Paraprofessional, effective October 25, 2013

Roseann Wyeth, Paraprofessional, effective October 18, 2013

Kaye Scott, Paraprofessional, effective November 12, 2013

Motion by Minor (308) seconded by Smith (18), to approve the resignations as presented. Motion carried by a roll call vote.

### Contract – Certified:

Jennifer Schuh, Teacher, 128 days, \$26,699

Tamara Curry, Social Worker, 73 days, \$15,389



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Motion by Rustman (90) seconded by Cepela (66), to approve the contracts as presented. Motion carried by a roll call vote.

## Employment Offers – Non-Certified:

Joanna Albert, Paraprofessional, 137.5 days, \$13,921

Amy Cornelius, Paraprofessional, 128 days, \$12,960

Georgianne Daeufel, Paraprofessional, 158 days, \$12,347

Katie Krol, Paraprofessional, 147 days, \$15,181

Tiana Ledvina, Paraprofessional, 123 days, \$12,453

Sandra Vanderberg, Paraprofessional, 129 days, \$10,081

Krista Yabsley, Paraprofessional, 134.5 days, \$13,618

Lisa Zbrozek, Paraprofessional, 131 days, \$8,940

Motion by Smith (18) seconded by Minor (308), to approve the employment offers as presented. Motion carried by a roll call vote.

## Leave of Absence:

Lynda shared that the leave of absence is no longer needed.

Motion by Smith (18) seconded by Cepela (66), to remove this item from the agenda. Motion carried by a roll call vote.

## 8. Possible Termination of Education Support Personnel

Motion by Smith (18) seconded by Cepela (66) to remove this item from the agenda. Motion carried by a roll call vote.

## 9. Assistive Technology Staff Needs

Lynda and Denise reviewed current Asst. Tech. caseload numbers for students in General Education and Resource Services. Information will be provided for Oswego, Yorkville and Plano School Districts and future discussion will include strategies utilized in each district specific to their needs for AT services.



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## 10. Director's Goals

The Board reviewed the Director's Goals for 2013-2014 school year.

Motion by Smith (18) seconded by Garcia (88), to approve the 2013-2014 Director's Goals as presented. Motion carried by a roll call vote.

## 11. Old Business

Lynda reminded the Board about the upcoming Administrative Breakfast at Whitetail on November 18, at 8:30 a.m. Please make sure LEA Reps attend.

## 12. New Business

Lynda shared that ISBE has cancelled the Focus Monitoring for Oswego CUSD 308. There was a due process filed in District 308 that is currently going to mediation. Lynda also shared that they have come to an agreement with Oswego CUSD on the National School Lunch Program. Lynda has also been working with their Insurance Rep and was proud to share their Workman's Comp rate has gone down \$54,000. KCSEC recently had an Occupational Therapist report they are moving out of state, so they will begin to look at hiring a new OT. Lynda continues to work with Oswego 308 and auditors to get them the information they need. Denise and Lynda have also been working with Aurora University's Principal program. Students in this program will do some internship work this summer in the Extended School Year Program. Lynda also shared she is working with Don Wold from Aurora University on creating a partnership for Professional Development for staff members. Denise and Lynda also shared information about Oswego transition students going into elementary ISP classrooms and helping make tasks for the students to use.



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## 13. Adjournment

Motion by Garcia (88) seconded by Smith (18), to adjourn the meeting. Motion carried by a roll call vote.

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Chairman

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Secretary