



# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

www.kcsec.org

## **MINUTES** **KENDALL COUNTY GOVERNING BOARD**

**February 11, 2015**

**KCSEC Administration Center**

### **Present:**

Lynda Shanks, KCSEC Director      Denise McCarthy, KCSEC Asst. Director  
Hector Garcia, Superintendent(88)      Paul O'Malley, Asst. Superintendent(308)  
Diane Cepela, Superintendent(66)      Michael Rustman, Superintendent (90)  
Tim Shimp, Superintendent (115)      Amy Smith, Superintendent (18)  
Rob Swain, Attorney HLERK      Michelle Senffner, Asst. Superintendent ROE  
Robin Smith, KCSEC Staff      Chris Mehochko, Superintendent ROE

### 1. Roll Call

Meeting was called to order at 9:10 a.m. Roll call showed a quorum was present.

### 2. Recognition of Cooperative Citizens & Public Comment

### 3. Consent Agenda

- a. Minutes ~ Move to approve the minutes for January 14, 2015
- b. Bills ~ Move to approve the bills for January 2015
- c. Financial Report ~ Move to approve the financial report for January 2015
- d. Personnel

### Resignations – Non-Certified:

*Stephanie Kaegebein, Paraprofessional, effective 1/23/2015*

*Kim Natonek, Paraprofessional, effective 1/16/2015*

*Kimberly Schomer, Paraprofessional, effective 1/30/2015*

*Bridget Steininger, Paraprofessional, effective 1/22/2015*

### Resignations – Certified:

*Marcia Roberts, Occupational Therapist, effective 1/14/2015*

*Paige Roux, Coordinator, effective 1/21/2015*

### Contracts – Certified

*Tanya Gryniak, School Social Worker, 74.5 days, \$15,705.35*

*Kristen Nawracaj, Speech and Language Pathologist, 185 days, \$49,950 for school year 2015/16*

*Jennie Stellato, Occupational Therapist, 92 days, \$27,968*

*Margaret Slinger, School Social Worker, 79 days, \$16,653.99*

### Employment Offers – Non-Certified:

*Jacqueline Banfi, Paraprofessional, 94 days, \$6,873.75*

*Sarah Bormann, Paraprofessional, 80 days, \$5,850.00*



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*Debora Brakeall, Paraprofessional, 52 days, \$4,134.00*

*Caitlin Graff, Paraprofessional, 81 days, \$8,201.25*

*Tracy Olivas, Paraprofessional, 75 days, \$7,593.35*

*Joan Sim, Paraprofessional, 87 days, \$8,808.75*

Motion by Shimp (115) seconded by Garcia (88), to approve the Consent Agenda. Motion carried by a roll call vote.

#### 4. Personnel - Leave of Absence

Juanita Hughes, Social Worker, requesting leave of absence for the remainder of 2014/15 school year.

Lauren Ryan, Opportunity School Teacher, leave of absence for the 2015-2016 school year.

Motion by Shimp (115) seconded by Garcia (88), to approve the leave of absence for Juanita Hughes, Social Worker for the remainder of the 2014-2015 school year.

Motion by Garcia (88) seconded by Rustman (90), to approve the leave of absence for Lauren Ryan, Opportunity School Teacher for the 2015-2016 school year. Motion carried by a roll call vote.

#### 5. IDEA Carryover Procedures

The Board has had the opportunity to read review the IDEA Carryover administrative procedures for policy 4:30 Revenue and Investments. These procedures address IDEA Pre-School and Part B Flow Through Carryover Procedures.

Motion by Garcia (88) seconded by Rustman (90), to approve the administrative procedures for policy 4:30 Revenue and Investments. Motion carried by a roll call vote.

#### 6. New Positions – 1.0 FTE EC Teacher (Brokaw), 1.0 FTE Classroom Paraprofessional

Oswego currently requires one additional section of blended and one additional section of instructional EC programming to meet the needs



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of the current and projected identified special education students in their district for the remainder of the school year.

Motion by Shimp (115) seconded by O'Malley (308), to approve the 1.0 FTE EC Teacher and 1.0 FTE Classroom paraprofessional. Motion carried by a roll call vote.

## 7. Extended School Year 2015 Proposal

Lynda Shanks presented the proposed Extended School Year budget for FY 15. At this time she proposed using same four sites and tentative dates, pending any further snow days. Programming is consistent with what was offered last summer, including Social Skills instruction for Junior High and High School age students. There would be 8 – 2 hour sessions for the JH age students in 2 proposed sites. The High School Social Skills programming would be a 2 day “bootcamp” for 2 groups for 2.5 hours sessions.

Motion by Garcia (88) seconded by O'Malley (308), to approve the 2015 Extended School Year Proposal as presented. Motion carried by a roll call vote.

## 8. 2015-2016 Budget Projections

At this time board members have had the opportunity to share the financial projection based on the potential Oswego withdrawal in June of 2016 and possible ideas/suggestions of restructuring options with their respective boards. Lynda led the board in a discussion of the results of those respective discussions. These discussions are critical for KCSEC budget development and projections for member districts for 2015-2016.

Lynda shared that she would like to have budget finalized and approved by June. In order to do this Lynda requested from board members to please inform her of any changes in KCSEC staffing changes or district program changes being considered as soon as possible so these can be incorporated in KCSEC budget. Lynda shared that when individual district make staffing or program changes internally, those changes may have financial impact on other member districts. The Board agreed that they need more meeting time to



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discuss what KCSEC looks like in the future pending District 308 withdraw. Special Board meetings will take place in the near future to have these discussions.

## 9. Old Business

Lynda thanked the Board and their district staff for completing the IDEA Excess Cost sheets. All were submitted to ISBE by the January 30, 2015 compliance due date.

## 10. New Business-Lynda shared with the Board:

Kelly Dittmann has completed coursework to obtain achievement of Assistive Technology Professional certificate.

The Bolger's of Yorkville have purchased a mini Ipad for the LSP classroom at YHS.

Community Service Fair is March 7<sup>th</sup> at Oswego High School from 9-2. Lynda encouraged all Board members to attend this event.

Youth Mental Health Certification Training is February 25<sup>th</sup> and March 4<sup>th</sup> from 4:30 -9 at KCSEC. Sponsored by Linden Oaks and KCSEC for all interested KCSEC or member district staff.

Motion by Rustman (90) seconded by Garcia (88), to go into executive session to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

Litigation, when action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal. 5 ILCS 120/(c)(11)

Motion carried by a roll call vote.

Motion by Garcia (88) seconded by Smith (18), to return to open session. Motion carried by a roll call vote.



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11. Action as a result of closed session-No Action needed

12. Adjournment

Motion by Garcia (88) seconded by Smith (18), to adjourn the meeting. Motion carried by a roll call vote.

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Chairman

\_\_\_\_\_  
Secretary