



# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

www.kcsec.org

## MINUTES KENDALL COUNTY GOVERNING BOARD

**April 13, 2016**

**KCSEC Administration Center**

**Present:**

Lynda Shanks, KCSEC Director

Tim Shimp, Superintendent(115) (via phone)

Judith Minor, Asst. Superintendent (308)

Robin Smith, SEAKC

Hassan von Schlegell, Dir.Student Services(115)

Diane Cepela, Superintendent(66)

Tobin Roggenbuck, PAKC

Christopher Mehochko, Superintendent ROE

Amy Lee, KCSEC Asst. Director

Hector Garcia, Superintendent (88)

Denise McCarthy, KCSEC

Ann Marie Mormino, Y115 Parent

Amy Smith, Superintendent(18)

Michelle Senffner, Asst. Superintendent ROE

David Travis, YHS Principal

Mary Geraghty, Dir. Spec.Ed(308)

1. Roll Call

Meeting was called to order at 9:01 a.m. Roll call showed a quorum was present.

It was acknowledged that Tim Shimp, Superintendent of Yorkville 115 would participate by phone.

2. Recognition of Cooperative Citizens & Public Comment

3. Consent Agenda

- a. Minutes for March 9, 2016
- b. Bills for March 2016
- c. Financial Report for March 2016

Motion by Garcia (88) seconded by Smith (18), to approve the consent agenda as presented. Motion carried by a roll call vote.

4. Personnel

a. Retirements

Lynne Anderson, Paraprofessional, effective end of SY 15/16

Motion by Smith (18) seconded by Minor (308), to accept retirements as presented. Motion carried by a roll call vote.

b. Resignations

Terri Anderson, KCSEC Coordinator, effective end of SY 2015-2016

Lyndsey Banser, KCSEC Coordinator, effective end of SY 2015-2016



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Deven Butusov, KCSEC Coordinator, effective end of SY 2015-2016  
Jack Code, KCSEC Coordinator, effective end of SY 2015-2016  
Crystal Gandy, Paraprofessional, effective 11/9/2015  
Andrea Hausser, School Psychologist, effective end of SY 2015-2016  
Sandra Hock, KCSEC Coordinator, effective end of SY 2015-2016  
Susan Leef, KCSEC Coordinator, effective end of SY 2015-2016  
Teri Loeffelholz, Paraprofessional, effective 05/02/2016  
Melinda Long, KCSEC Coordinator, effective end of SY 2015-2016  
Susan McNelis, KCSEC Coordinator, effective end of SY 2015-2016  
Nancy Murphy, Paraprofessional, effective 4/22/2016  
Lisa Parr, Teacher, effective end of SY 2015-2016  
Kim Payton, KCSEC Coordinator, effective end of SY 2015-2016  
Kurt Ponchak, Teacher, effective end of SY 2015-2016  
Yvonne Roller, Paraprofessional, effective 04/08/16  
Kristin Still, School Psychologist, effective end of SY 2015-2016  
Maureen Troke, KCSEC Coordinator, effective end of SY 2015-2016  
Dominique Williams, Paraprofessional, effective 04/01/2016

Motion by Shimp (115) seconded by Minor (308), to approve the resignations as presented. Motion carried by a roll call vote.

c. Honorable Dismissal of Educational Support Personnel Employees

Lynda Shanks presented the resolution the resolution which included 275 employees. Notification regarding the WARN Act will also be distributed to all appropriate parties upon approval of this resolution.

Motion by Minor (308) seconded by Garcia (88), to approve the resolution for Honorable Dismissal of Educational Support Personnel Employees and Non reemployment of part time Educational Support Personnel Employees. Motion carried by a roll call vote.

5. Ratification of Amendment to Teacher and ESP Transfer Agreements

Oswego legal counsel suggested some changes to the language of each of the 308 transfer agreements to incorporate their withdrawal from KCSEC to the ESP and Teacher, which were not substantive. These amendments have been reviewed by KCSEC legal counsel and are being presented to the board for approval. These amendments have been approved by the SD 308 School Board.

- A. Motion by Minor (308) seconded by Garcia (88), to approve the ratification of the amendment to the Teacher Transfer Agreement between Board of Education of Community Unit School District No. 308, the Governing Board of the Kendall County Special Education Cooperative and the Regional Superintendent of Schools for Grundy/Kendall Counties. Motion carried by a roll call vote.



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- B. Motion by Minor (308) seconded by Smith (18), to approve the ratification of the amendment to the ESP Transfer Agreement between Board of Education of Community Unit School District No. 308, the Governing Board of the Kendall County Special Education Cooperative and the Regional Superintendent of Schools for Grundy/Kendall Counties. Motion carried by a roll call vote.

6. Ratify and Reaffirm Sale of 151 and 201 Garden Street, Yorkville

On behalf of the Board, Governing Board Chair, Diane Cepela and Lynda Shanks are working with the relator and legal counsel on the sale of 151 and 201 Garden, Yorkville. An offer has been accepted in the amount of \$750,000 with the closing to take place on or about August 31, 2016. The contract includes the lot, building and furniture. As a part of the sale contract, an ALTA survey is required. Lynda Shanks is currently working on this requirement.

Motion by Garcia (88) seconded by Minor (308), to reaffirm and ratify the sale of 151 and 201 Garden Street, Yorkville to Walker Custom Homes, Inc. per the contract dated March 21<sup>st</sup> and amended on March 30, 2016. Motion carried by a roll call vote.

7. KCSEC Dissolution Update

- a. Datamation Update-Lynda shared that 3 large shipments of paper had been sent.
- b. Paraprofessional Communication – PAKC members were notified that they have the right to receive their last pay check after their last day worked or continue to receive checks through the 20 cycle payment schedule. PAKC members have until April 15, 2016 to let Lynda know what they prefer.
- c. Inventory – Asset Management System, current inventory of OT, PT, Assistive Tech, KCSEC Tech, Hearing, Opportunity School-Board Members were given a list of items that have been accounted for in buildings. This does not include music therapy, adapted pe, or vision equipment at this time. Board members were asked to review list and further discussion will take place during May Board meeting.
- d. Draft Dissolution Plan – July 1 – December 31, 2016 – attorney review and comment. Lynda will bring in front of the Board for possible approval in May.

8. Old Business

KCSEC sponsored SCAT Training will be this week April 14-16 at the Yorkville Fire Department.

Community Services Fair – Please remember to distribute the flyer. We are hoping to have many families, community members and staff members attend this incredible resource. The fair will take place at Yorkville High School from 9a.m.-12:00 p.m. Lynda Shanks thanked Mr. Travis for hosting the event.



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## 9. New Business

Lynda shared that the resolutions that were approved earlier in the meeting do meet the requirements of the Illinois Worker Adjustment and Retraining Notification.

4<sup>th</sup> Quarter Assessments went out over Spring Break.

Policy Review and adoptions: In the February 2016 PRESS Plus update, PRESS has released three new policies with delayed effective dates that schools should be reviewing and adopting now that related to recent legislation (SB100, P.A. 99-456) which significantly amends student discipline statutes. These policies are 7:190 Student Behavior, 7:200 Suspension Procedures, and 7:210 Expulsion Procedures. If your district is not using PRESS, you should consider review of these policies in respect to new legislation. Lynda Shanks highly recommended to Board members to get their policies reviewed and approved by their Boards before the first day of school.

Rania Zeithar, a KCSEC paraprofessional currently working in Plano, is a new author. Her book, *America Through My Eyes: Experiences of an Egyptian American Muslim Woman*, was published in March of 2016. She will be doing a book signing at the Plano Library in the near future.

## 10. Director's Contract

Motion by Minor (308) seconded by Smith (18), to table discussion until May 11, 2016 Board meeting. Motion carried by a roll call vote.

## 11. Adjournment

Motion by Garcia (88) seconded by Shimp (115) to adjourn the meeting. Motion carried by a roll call vote.

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Chairman

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Secretary