



# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

www.kcsec.org

## MINUTES

### KENDALL COUNTY GOVERNING BOARD

April 3, 2013

KCSEC Administration Center

#### Present:

Amy Smith, Superintendent (18)	Lynda Shanks, KCSEC Director
Diane Cepela, Superintendent (66)	Denise McCarthy, KCSEC Asst. Director
Hector Garcia, Superintendent (88)	Chris Mehochko, ROE Superintendent
Mike Rustman, Superintendent (90)	Christine Nelson, Dir. of Student Ser. (308)
Tim Shimp, Assoc. Superintendent (115)	
John Sparlin, Ex. Dir. for Admin. (308)	

1. Roll Call  
Meeting was called to order by Shimp at 9:00 a.m. Roll call showed that a quorum was present.
2. Recognition of Cooperative Citizens & Public Comment
3. Consent Agenda
  - a. Minutes ~ Move to approve the minutes for March 13, 2013
  - b. Bills ~ Move to approve the bills for March 2013
  - c. Financial Report ~ Move to approve the financial report for March 2013
  - d. Destruction of Executive Session Recordings ~ Move to destroy the September 14, 2011 recording.

Motion by Cepela (66), seconded by Sparlin (308), to approve the Consent Agenda. Motion carried by a roll call vote.

4. Personnel

#### Employment Offer – Non-Certified:

Teresa Lorman, Paraprofessional, 52.5 days, \$5,315

Motion by Rustman (90), seconded by Sparlin (308), to approve the employment offer as presented. Motion carried by a roll call vote.

#### Intent to Retire:

Motion by Cepela (66), seconded by Smith (18), to approve the intent to retire for Kathy Mayer, Teacher, effective the end of 2013/14 school year. Motion carried by a roll call vote



# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

[www.kcsec.org](http://www.kcsec.org)

## 5. Job Descriptions – Early Childhood Assessment Facilitator and Early Intervention Facilitator

The current staff member that holds this position is retiring. We are taking this opportunity to split this job description into two distinct jobs. This will give us flexibility in employment. Both positions at this point would be part time. Denise McCarthy will present these job descriptions and answer any questions.

Motion by Smith (18), seconded by Rustman (90), to approve the Early Childhood Assessment Facilitator and Early Intervention Facilitator job descriptions. Motion carried by a roll call vote.

## 6. Impacts of Affordable Insurance Act (ACA) on KCSEC

Lynda Shanks has been meeting with Colleen Trapp, Benefit Brokers, and Bill Born, BCBS, for the past several years regarding potential impacts of the ACA with KCSEC employees. We had a meeting on March 21, 2013 and Lynda was presented with preliminary figures and compliance options. She shared these with Board members.

## 7. Salary Committee for 2013/14 Proposal

Salary committee presented the board with information regarding an overview of salary and benefits in each district including a salary proposal recommendation for all work groups for KCSEC.

Motion by Garcia (88), seconded by Cepela (66), to table, until next month, the approval of the salary proposal for the 2013/14 school year. Motion carried by a roll call vote.

## 8. New Positions for the 2013/14 School Year

Lynda Shanks presented both known program positions and district requested positions at the Board meeting. Final Discussions are still taking place regarding district requests.

Motion by Garcia (88), seconded by Sparlin (308), to approve the presented new positions for the 2013/14 school year. Motion carried by a roll call vote.



# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

[www.kcsec.org](http://www.kcsec.org)

## 9. Old Business

The ability to make comments through ISBE on class size information is available until April 22.

There will be budget meetings the week April 15<sup>th</sup> with individual districts.

## 10. New Business

Opportunity talent show will be April 18 at 9:00 am and again at 7:00 pm

Program placements were discussed. Lynda Shanks is working with individual districts on program placements.

There was a recent FOIA request related to a current Oswego due process.

The Due Process in Yorkville is continuing although a resolution does appear to be close.

## 11. Adjournment

Motion by Cepela (66), seconded by Garcia (88), to adjourn the meeting. Motion carried by a roll call vote.

---

Chairman

---

Secretary