



Kendall County Special Education Cooperative

201 Garden Street * Yorkville, IL 60560-9024

630-553-5833 * Fax: 630-553-5872

www.kcsec.org

MINUTES KENDALL COUNTY GOVERNING BOARD

June 10, 2015

KCSEC Administration Center

Present:

Lynda Shanks, KCSEC Director
Matthew Wendt, Asst. Superintendent (308)
Amy Smith, Superintendent (18)
Tim Shimp, Superintendent (115)
Christopher Mehochko, Superintendent ROE
Mary Redding, Dir. of Special Ed (308)
Ann Marie Mormino, Parent
Amy Lee, KCSEC Staff
Colleen Wronski, Business Manager

Denise McCarthy, KCSEC Asst. Director
Diane Cepela, Superintendent (66)
Hector Garcia, Superintendent (88)
Judith Minor, Asst. Superintendent (308)
Michelle Senffner, Asst. Superintendent ROE
Rob Swain, Attorney HLERK
Robin Smith, SEAKC Representative
Carrie Sloboda, SEAKC Representative
Jeannie Nauman, Parent

1. Roll Call

Meeting was called to order at 9:07 a.m. Roll call showed that a physical quorum was present. Mr. Tim Shimp, Superintendent of District 115 participated in the meeting by phone.

2. Recognition of Cooperative Citizens & Public Comment

3. Consent Agenda

- a. Minutes from May 13, 2015 and May 27, 2015
- b. Bills for May 2015
- c. Financial Report for May 2015
- d. Personnel

Resignations – certified

Emily Adelson, Psychologist, effective June 9, 2015
Jamie Benavides, Coordinator, effective end of 2014-15 school year
Samantha Gorski, Psychologist, effective end of 2014-2015 school year
Renee Porter, Psychologist, effective June 17th, 2015
Jessica Shega, School Social Worker, effective end of 2014-15 school year
Dirk Summers, Teacher, effective May 28th, 2015
Robyn Timmerman, Social Worker, effective June 17th, 2015
Katharine Zwolinski, Psychologist, effective June 17th, 2015

Resignations – Non-certified

Joanne Bollinger, Paraprofessional, effective May 26, 2015
Michelle Foster, Paraprofessional, effective June 16th, 2015
Adam Frye, Paraprofessional, effective May 29th, 2015
Tana Rice, Paraprofessional, effective June 17th, 2015
Leann Rogers-Teckenbrock, Opp. Admin Assist., effective June 10th, 2015



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Anna Russ, Paraprofessional, effective May 18th, 2015
Tiana Ledvina, Paraprofessional, effective May 28th, 2015
Maryellen Turner, Paraprofessional, effective May 28th, 2015

Contracts – Certified: (2015-16 School Year)

Caitlin Graff, Teacher, 185 days, \$37,200.00
Tanya Gryniak, Social Worker, 185 days, \$39,000.00
Shabano Masud-Khan, Psychologist, 185 days, \$70,000.00
Sara McCoy, Teacher, 185 Days, \$37,200.00
Pete Meisner, Teacher, 185 days, \$39,075.00
Jocelyn Nolan, Social Worker, 185 days, \$37, 200.00
Maggie Slinger, Social Worker, 185 days, \$39,000.00
Kathleen Sommerfield, Social Worker, 185 days, \$39,000.00
Amy Lee, Assistant Director, 250 days, \$93,927.00

Intent to Retire

Melissa Kania, Speech therapist, intent to retire at end of 2015-16 school year

Leave of Absence – First Semester 2015-2016

Kaitlin Sisson, Speech Language Pathologist
Danielle Ramakrishnan, Social Worker

Motion by Smith (18) seconded by Garcia (88), to approve the Consent Agenda as presented. Motion carried by a roll call vote.

4. 2015 -2016 Governing Board Meeting Dates

KCSEC Governing Board Dates have been established for the 2015-2016 school year. Lynda reminded the Board that November 11th, is Veteran's Day and we are scheduled to meet. The Superintendents confirmed this day would work for a board meeting.

Motion by Minor (308) seconded by Garcia (88), to approve the 2015-2016 Governing Board Meeting Dates. Motion carried by a roll call vote.

5. Election of Chairperson

The Board nominated Dr. Diane Cepela for a second term as chairperson for the 15/16 school year.

Motion by Smith (18) seconded by Garcia (88), to approve the nomination of and elect Dr. Diane Cepela for chairperson for 15/16 school year. Motion carried by a roll call vote.



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6. Timely Meaningful Consultation Service Plan

Kendall County Special Education Cooperative hosted the required meaningful consultation meeting on behalf of all six member districts on May 14, 2015 at 9:00 am the KCSEC office. Representation from all member districts was in attendance. An Allocation of services plan was created for the 2015-2016 school year. A packet has been prepared on behalf of each member district and will be submitted to ISBE upon approval.

Motion by Minor (308) seconded by Smith (18), to approve the allocation of services plan for the 2015-2016 school year for the IDEA non-proportionate share dollars. Motion carried by a roll call vote.

7. District Room Rental Agreements

This year classroom room rental will remain \$7000 per classroom. Room rental agreements have been prepared for districts based on projected programs for the 2015-2016 school year.

Motion by Minor (308) seconded by Garcia (88), to enter into room rental agreements with respective member districts for needed program space for the 2015-2016 school year at the rate of \$7000 per classroom. Motion carried by a roll call vote.

8. Joint Agreement Amendment

Per the Guidance document for Joint Agreements released in April of 2015 by ISBE we require an amendment to our current Joint Agreement to meet the recent clarifications regarding unspent IDEA funds upon withdrawal or dissolution. HLERK has prepared such revisions for approval. Additionally flexibility was added to Article VII, Section B.2 for employment of special education staff members by member districts. The Joint Agreement requires the amendment be presented to the Board in writing at least 30 days prior to a vote at a regularly scheduled board meeting. The approval of this amendment at the July board meeting will allow us to apply for our IDEA grants, and allow the release of the funding without delay.

9. Policy 4:30 Revenue and Investments Administrative Procedures Revision

Heather Brickman at HLERK has revised the accounting procedures to be aligned with the most recent guidance from ISBE for Joint Agreements addressing unspent IDEA dollars in a withdrawal and dissolution.

Motion by (308) seconded by Garcia (88), to approve the amended administrative procedures to Policy 4:30 Revenue and Investments as presented. Motion carried by a roll call vote.

10. 2015-2016 KCSEC Joint Agreement Budget

An FY16 budget proposal has been prepared and was presented to the board for \$33,916,795. The budget reflects all assumptions as presented to the board. The budget will be on display at the ROE and Kendall County Special Education Office upon



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approval. The budget hearing will be held on July 14, 2015 prior to our scheduled board meeting. The FY16 budget will be presented for final approval at the July Board meeting. Lynda Shanks, Denise McCarthy and Colleen Wronski will be meeting with each district during the display period to go over the details of each individual district and their district services. Any and all changes can and will be made at that time.

Motion by Garcia (88) seconded by Minor (308), to approve the budget to be placed on display to the public. Motion carried by a roll call vote.

11. 2015-2016 IDEA Part B Flow Through and Pre School Grants

Our FY16 preliminary allocation for the FY16 IDEA Part B Flow Through Grant is \$3,932,292, and the IDEA Preschool Grant is \$45,642.

A grant hearing will be held on July 14, 2015 prior to our scheduled board meeting. The grants are in their final stages of review. IDEA Flow Through grant was presented for \$3,934,895 and IDEA Preschool grant at \$45,643 respectively. The FY16 IDEA grants will be presented for final approval at the July Board Meeting.

Motion by Minor (308) seconded by Garcia (88), to place the FY16 IDEA Part B Flow Through Grant and FY16 IDEA Preschool Grant on display. Motion carried by a roll call vote.

12. Appraisal of 201 and 151 Garden Street, Yorkville

The Board has was presented with a copy of the appraisal of the KCSEC building and property completed by John Orin, MAI, of C.A. Bruckner & Associates, L.L.C.

13. Dissolution

- a. Joint Agreement
- b. District Transition Teams
- c. Checklists
- d. Next Steps

Lynda Shanks and Diane Cepela led the Board in a discussion through the above topics.

Lynda Shanks proposed that we form 4 transition teams, 308, 115, 88 each would be one team and 66, 18 and 90 would be one team. Each team would consist of key district and KCSEC administrators, association leadership, teaching staff, related service staff and general education staff by design. Each would have a structural plan and timeline for the 15-16 year with the end result of district comprehensive plan and seamless transition of KCSEC programs and services. The checklists would be a major part of the structure of these teams. The Board looked at the Joint Agreement language regarding Dissolution and started a discussion on liquidation of assets and what that might look like. The Board has set up a Special Meeting for June 24th to discuss this further.

14. Old Business



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- A) IMRF is continuing to require KCSEC to look at separation from the ROE, even given the new information of dissolution. Lynda Shanks has been working with Barbara Erickson at HLERK and Kathy O'Brien, legal counsel for IMRF. She received notification that we have been invited to join IMRF, their recommendation that the ROE and KCSEC separate. The rate that they have assigned KCSEC is a significant increase from the current 2015 rate. Barbara is continuing conversations with Kathy O'Brien on our behalf notifying her of the current status of KCSEC. Lynda will continue to keep the board informed.
- B) Lynda Shanks shared information regarding CPI training and Autism Institute.

15. New Business

- A) KCSEC received and responded to two FOIA Request regarding Science Textbooks and Attorney fees for Withdraw and Dissolution.
- B) Lynda shared with the Board that KCSEC will continue to partner with the ROE on Prevailing Wages.
- C) Lynda shared with the Board that Opportunity School reviewed their Emergency Management plan and drills and have submitted them to the Regional Office of Education.
- D) Lynda shared a copy of the local businesses that have supported KCSEC this year and thanked all of them for their support.
- E) Lynda thanked Hodges & Loizzi for giving each member A School Board Member Handbook.

Motion by Minor (308) seconded by Smith (18), to go into Executive Session to discuss:

Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

Motion carried by a roll call vote.

Motion by Garcia (88) seconded by Minor (308), to return to open session. Motion carried by a roll call vote.

16. Adjournment

Motion by Minor (308) seconded by Smith (18) to adjourn the meeting. Motion carried by a roll call vote.

Chairman

Secretary