

## MINUTES

### KENDALL COUNTY GOVERNING BOARD

November 14, 2007 KCSEC Administrative Center

#### **Present:**

Pauline Berggren - #18	Lynda Shanks – KCSEC Director
Tedd McCauley – KCSEC Asst. Director	Laurel Walker - #88 (arrived at 9:15)
Chris Mehochko – ROE Asst. Superintendent	Michael Rustman - #90
Paul Nordstrom – ROE Superintendent	Thomas Engler - #115
Todd Colvin - #308	Marsha Henne – KCSEC
Linda Lenoff – KCSEC Coordinator	Bill Boyter - KCSEC Coordinator
Lori Coit - KCSEC Coordinator	Amy Lee - KCSEC Coordinator
Susan McNelis - KCSEC Coordinator	Marti Neahrng - #308 Director of Student Services

#### **Opening of Meeting**

Chairman Colvin called the regular meeting to order at 9:10 a.m. A roll call showed a quorum was present.

#### **Minutes, Bills and Financial Report**

A motion was made by Engler (115) and seconded by Berggren (18) that the minutes for the meeting of October 10, 2007; the bills for the month of October (totaling \$255,863.05); and the financial reports for the month of October be approved and accepted. Motion carried unanimously on a roll call vote.

#### **Personnel**

##### Contracts – Non-Certified:

Linda Almas, Classroom Aide, Yorkville, 63.5 days, \$6,120  
Sheri Kivett, Individual Aide, Yorkville, 148 days, \$11,566  
Sue McDonough, Individual Aide, Plano, 147 days, \$10,364  
Jennifer Peterson, Individual Aide, Plano, 118.5 days, \$4,568  
Carmen Rydberg, Individual Aide, Oswego, 128.5, \$12,115  
Jacob Schimandle, Individual Aide, Yorkville, 149 day, \$11,644  
Tricia Vanderlinden, Classroom Aide, Yorkville, 130.5 days, \$5,869

A motion was made by Engler (115), seconded by Berggren (18) to approve the personnel recommendations as presented. Motion carried unanimously on a roll call vote.

##### Resignation – Non-Certified:

Jennifer Wessel, Individual Aide, Yorkville, effective October 14, 2007

A motion was made by Berggren (18), seconded by Rustman (90) to approve the personnel resignation as presented. Motion carried unanimously on a roll call vote.

#### 1. Administrator's Breakfast

Tedd McCauley reviewed the most recent Administrator's Breakfast held on Thursday, November 8<sup>th</sup> at Yorkville High School. There were 100 people in attendance and he heard lots of positive feedback.

#### 2. Superintendent Emergency Contact Information

Lynda Shanks is in the process of compiling a list of emergency contact information for all Superintendents. This list would be utilized in cases of snow days and emergency days.

### 3. Electronic IEP

Lynda Shanks attended a ribbon cutting ceremony for the EasyIEP on October 31, 2007. She discussed the current progress of EasyIEP and KCSEC's involvement. KCSEC is part of a consortium. An IEP pilot program was run on November 5. On November 19, she will discuss, with the company, the problems with the pilot site. There will be a group of handpicked schools that will be chosen to be pilot sites in Kendall County. The money for this system has been budgeted for through the IDEA Grant.

4. The Director and the KCSEC Administrative Team have been working with our districts to access the current classroom needs of each district and the Cooperative. Each of the recommended positions will be team teachers within existing classrooms.

The recommended positions for inclusion in our FY08 IDEA Grant Amendment and budget are:

- 1.0 ISP Teacher – Churchill (effective January 7, 2008)
- 1.0 LSP Teacher – Grande Park (effective January 7, 2008)
- 1.0 LSP – Circle Center (effective January 7, 2008)

The FY08 IDEA Part B Flow Through Grant total amendment to be submitted is a total of \$ 57,123 bring the total grant amount to \$3,148,175.

A motion was made by Engler (115), seconded by Berggren (18) to approve the IDEA FY08 Grant Amendment as presented. Motion carried unanimously on a roll call vote.

### 4. Extended School year

Lynda Shanks discussed anticipated changes in extended school year programming for 2008. She will bring a proposal in December that has an option of moving ESY services to before school instead of right after school. In addition, the ESY program would be extended a little bit. It is felt that the proposal would better serve the needs if the students.

### 5. Assistant Director Retirement

Lynda Shanks presented to the Board anticipated timelines for hiring a Assistant Director in anticipation of the current Assistant Director's retirement which will be effective June 30, 2008. The timeline includes posting the vacancy in the month of November, interviewing candidates in January/February, and bringing the final candidate to the March Board Meeting. The salary will not be listed in the vacancy notice and there will be a board representation during the interview process.

### 6. KCSEC Strategic Action Team

Lynda Shanks has appointed members of our administrative team to be a part of the KCSEC Strategic Action Team. The purpose of this team is to review the overall operations and service delivery of KCSEC to identify areas of focus. The identified areas of focus are communication and programming/service/curriculum.

### **New Business**

In recognition of National Education Week, KCSEC lanyards were given to all board members.

A motion was made by Engler (115), seconded by Rustman (90), to adjourn at 9:55a.m. Motion carried unanimously on a voice vote.