



Kendall County Special Education Cooperative

201 Garden Street * Yorkville, IL 60560-9024

630-553-5833 * Fax: 630-553-5872

www.kcsec.org

MINUTES **KENDALL COUNTY GOVERNING BOARD**

July 14, 2015

KCSEC Administration Center

Present:

Lynda Shanks, KCSEC Director
Diane Cepela, Superintendent (66)
Tim Shimp, Superintendent (115)
Rob Swain, HLERK Attorney
Michelle Senffner, Asst. Superintendent ROE
Donna Williams, SEAKC Representative
Patty White, KCSEC Staff
Tennille Tarrant, KCSEC Staff
Carrie Sloboda, SEAKC Representative

Amy Lee, KCSEC Asst. Director
Judith Minor, Asst. Superintendent (308)
Amy Smith, Superintendent (18)
Terri Hanrahan, Asst. Superintendent (88)
Mary Redding, Dir. of Spec Ed (308)
Connie Dunn, KCSEC Staff
Ann Marie Mormino, Parent
Pam Schweitzer, KCSEC Staff

1. Roll Call

Meeting was called to order at 9:10 a.m. Roll call showed that a quorum was present.

2. Recognition of Cooperative Citizens & Public Comment

3. Consent Agenda

a. Minutes ~ June 24, 2015

b. Bills ~ June/July 2015

c. Financial Report ~ June 2015

d. PRESS Policies-3:40 Director; 3:50 Administrative Personnel

Other than the Director; 5:40 Communicable and Chronic Infectious Disease;
5:120 Ethics and Conduct; 5:180 Temporary Illness or Temporary Incapacity;
5:270 Employment At-Will, Compensation, and Assignment; 5:290 Employment
Termination and Suspensions; 5:330 Sick Days, Vacation, Holidays, and Leaves

e. Personnel

i. Resignations – Certified

ii. Resignations – Non-Certified

iii. Contracts Certified

iv. Employment Offers – Non – Certified

v. Intent to retire

Resignations – Certified:

Tami Curry, Social Worker, effective July 23rd, 2015

Katie Lightner, Social Worker, effective June 3rd, 2015

Justin Olson, Vocational Coordinator, effective July 9th, 2015



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Adrienne Russell, Occupational Therapist, effective May 29th, 2015
Suzanne Skogen, Occupational Therapist, effective July 2nd, 2015
Samantha Vargocko, Occupational Therapist, effective July 17th, 2015

Resignations – Non-Certified:

Diane Artel, Paraprofessional, effective June 4th, 2015
Rebecca Campbell, Paraprofessional, effective May 28th, 2015
Laurel Hill, Paraprofessional, effective July 2nd, 2015
Hannah Juhant, Paraprofessional, effective May 28th, 2015
Judy Lee Matrafailo, Paraprofessional, effective July 23rd, 2015
Kristina Stark, Paraprofessional, effective June 16th, 2015
Georgie Hassal, Paraprofessional, effective May 28th, 2015

Contracts – Certified:

Lyndsey Banser, Coordinator, 205 days, \$65,975.00
Tena Brazen, School Psychologist, 185 days, \$60,000
Megan Brereton, Teacher, 185 days, \$42,625.00
Sandra Hock, Coordinator, 205 days, \$65,000.00
Karen Maseman, Coordinator, 205 days, \$69,000.00
Colleen Muchowski, Social Worker, 185 days, \$43,000.00
Nathan Rahn, Teacher, 185 days, \$37,825.00
Emily Wilson, Teacher, 185 days, \$41,575.00

Employment Offers – Non-Certified:

Intent to Retire

Janet Jones, Teacher, at the end of 2015-2016 school year
Kimberly McCauley, School Psychologist, at the end of 2015-2016 school year
Marianna Ziech, School Psychologist, at the end of the 2015-2016 school year
Jo Fouts, School Psychologist, at end of the 2015-2016 school year with ERO

Motion by Smith (18) seconded by Shimp (115), to table the discussion of the consent agenda until after Executive Session. Motion carried by a roll call vote.

4. 2015-2016 KCSEC Joint Agreement Budget

A FY16 budget proposal has been prepared and has been on display for 30 days at the ROE and Kendall County Special Education Office. The budget reflects all assumptions as presented to the board. Superintendent Tim Shimp thanked Lynda Shanks for her time and effort working with the districts on the budget.

Motion by Minor (308) seconded by Smith (18), to approve the 2015-2016 KCSEC Joint Agreement Budget as presented. Motion carried by a roll call vote.

5. 2015-2016 IDEA Part B Flow Through and IDEA Pre School Grants

IDEA Part B Flow Through and Pre-School grants have been prepared and on display at the ROE and Kendall County Special Education Cooperative for the last 30 days. The



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grants have been written for the following respectively, FY16 IDEA Part B Flow Through Grant is \$3,932,292, and the IDEA Preschool Grant is \$45,642.

Motion by Shimp (115) seconded by Minor (308), to approve the 2015-2016 IDEA Part B Flow Through and IDEA Pre School Grants as presented. Motion carried by a roll call vote.

6. SD 308 Request for IDEA Funds

Oswego 308 has requested \$412,409.00 in flow through dollars. According to preliminary allocations and estimated carryover per KCSEC, as FRIS has not released official carryover amounts to date, the amount is within district allotment and meets IDEA requirements.

Motion by Minor (308) seconded by Shimp (115), to approve SD 308 request for IDEA funds. Motion carried by a roll call vote.

7. Kendall County Special Education Cooperative Joint Agreement Amendment

Amendment Language was presented to that Board in June addressing unspent IDEA funds per recent ISBE guidance upon withdrawal or dissolution additionally the amendment addresses flexibility in Article VII, Section B.2 for employment of special education staff members by member districts.

Motion by Shimp (115) seconded by Minor (308), to approve the Kendall County Special Education Cooperative Joint Agreement amendment as presented. Motion carried by roll call vote.

8. Press Policy 2:250 Access to Cooperative Public Records – 1st Reading

Press released a recommended rewritten policy for 2:250 Access to Cooperative Public Records. This policy updates our current policy to current FOIA requirements.

9. Substitute Teacher/Paraprofessional Rate for 2015/16

Our current substitute teacher rate is \$127.50 per day. Our current substitute paraprofessional rate is \$9.20 per hour. Our teacher substitute rate has remained constant for the past five years. The board increased our para substitute rate .20 cents per hour last school year.

Motion by Shimp (115) seconded by Smith (18), to approve substitute teacher and substitute paraprofessional rates for the 2015-2016 school year at \$127.50 for teacher substitutes and \$9.20 for paraprofessional substitutes. Motion carried by a roll call vote.

10. Resolution for Application to Participate in the Illinois Municipal Retirement Fund



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KCSEC is required to separate from the ROE and become an IMRF employer. In order to do so we are required to make application to IMRF and adopt a resolution. KCSEC is working with IMRF and legal counsel on application and smooth separation from the ROE and setting of rates for FY16. Lynda was able to get IMRF member rate to remain at the current rate for one more year.

Motion by Minor (308) seconded by Shimp (115), to adopt the Resolution for Application to participate in the Illinois Municipal Retirement Fund. Motion carried by a roll call vote.

11. Old Business

- a. Preliminary KCSEC IDEA Carryover Allocations – Questions please call Colleen Wronski or Lynda Shanks
- b. Lynda shared that a Workman's Compensation Case closed
- c. Special Olympics – We Participated in State Games and all four athletes received awards -- one Gold, one Silver, one 4th and one 5th place. The coaches, families and athletes want to thank the Board for supporting them this year in their new team sport Soccer. They had a wonderful season. Pam Schweitzer thanked the board for their support.
- d. New Cooperative Possibility – Diane Cepela clarified that preliminary plans for services for special needs students in Kendall County starting 2016-2017 school year are being discussed. The main concern of all Kendall County Special Education Cooperative school districts as we dissolve is the education of our special education students in the most beneficial, legal and least restrictive environment. Regardless of the dissolution of the current cooperative, the individual school districts will work to ascertain that the students involved will see as little disruption to their educational experience as possible.
- e. Dissolution Update – In process of interviewing 5 Realtor's will have update and recommendation for the Board.

12. New Business

- a. FY 16 Special Ed Data Authorizations and Transmissions- please sign into IWAS and authorize KCSEC to submit on behalf of your district per email forwarded earlier this month.
- b. Special Olympics Flyer – Fall Basketball and Spring Soccer – please forward flyer included in board packet to appropriate staff member in district to distribute to special education families in your district that are eligible for Special Olympics.
- c. Not Claiming X "excess cost" students this year – For the past 2 years districts have not received any reimbursement for excess cost students or Fund X students. The funding source for these students is the excess room and board reimbursement monies. As you are aware, room and board reimbursement has been prorated for the past few years. It is anticipated that this is not going to change. We have asked other cooperatives and districts and the consensus has been that they are not claiming these students as it is time consuming and they are not receiving any funding. Therefore I am informing the board that this year, I will not be submitting claims on the excess cost students this year for these reasons, our time can be better spent and there is no funding source.

13. Director's Salary



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Motion by Shimp (115) seconded by Minor (308), to table this until after Executive Session. Motion carried by a roll call vote.

14. Motion by Smith (18) seconded by Minor (308), to go into Executive Session for the following:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

Motion carried by a roll call vote.

Motion by Shimp (115) seconded by Smith (18) to return to Open Session. Motion carried by a roll call vote.

Action after closed session:

Motion by Shimp (115) seconded by Smith (18) to approve the consent agenda as presented. Motion carried by a roll call vote.

Motion by Shimp (115) seconded by Minor (308), to discuss the Director's Salary during the August Board meeting. Motion carried by a roll call vote.

15. Adjournment

Motion by Minor (308) seconded by Shimp (115), to adjourn the meeting. Motion carried by a roll call vote.

Chairman

Secretary