



Kendall County Special Education Cooperative

201 Garden Street * Yorkville, IL 60560-9024

630-553-5833 * Fax: 630-553-5872

www.kcsec.org

MINUTES

KENDALL COUNTY GOVERNING BOARD

May 8, 2013

KCSEC Administration Center

Present:

Amy Smith, Superintendent (18)	Lynda Shanks, KCSEC Director
Diane Cepela, Superintendent (66)	Denise McCarthy, KCSEC Asst. Director
Hector Garcia, Superintendent (88)	Chris Mehochko, ROE Superintendent
Mike Rustman, Superintendent (90)	Christine Nelson, Dir. of Student Ser. (308)
Tim Shimp, Assoc. Superintendent (115)	
John Sparlin, Ex. Dir. for Admin. (308)	

1. Roll Call
2. Recognition of Cooperative Citizens & Public Comment
3. Consent Agenda
 - a. Minutes ~ Move to approve the minutes for April 3, 2013
 - b. Bills ~ Move to approve the bills for April 2013
 - c. Financial Report ~ Move to approve the financial report for April 2013
 - d. Destruction of Executive Session Recordings ~ Move to destroy the October 12, 2011 recording.
 - e. PRESS Policy Updates:
 - 4:170 Operational Services – Safety
 - 5:50 General Personnel – Drug & Alcohol-Free Workplace
 - 5:260 Professional Personnel – Student Teachers
 - 5:330 Educational Support Personnel – Sick Days, Vacation, Holidays, & Leaves
 - 7:190 Student Discipline – Prohibited Student Conduct
 - 8:25 Community Relations – Opportunity School

Motion by Cepela (66), seconded by Garcia (88), to approve the Consent Agenda.
Motion carried by a roll call vote.

4. Personnel

Resignations – Certified:

Sara Black, Speech Therapist, effective end of 2012/13 school year
Judith Frazier, Speech Therapist, effective end of 2012/13 school year

Resignations – Non-Certified:

Kalpana Patel, Paraprofessional, effective April 25, 2013
Tonya Stallings, Paraprofessional, effective May 3, 2013
Susanna Szulc, Paraprofessional, effective April 5, 2013



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Kerri Shambo, Occupational Therapist, effective April 30, 2013

Motion by Smith (18), seconded by Garcia (88), to approve the resignations as presented. Motion carried by a roll call vote.

Retirement – Non- Certified:

Jill Urbaniak, Paraprofessional, effective May 24, 2013

Motion by Cepela (66), seconded by Sparlin (308), to approve the retirement for Jill Urbaniak, Paraprofessional, effective May 24, 2013. Motion carried by a roll call vote.

Leave of Absence:

Lauren Ryan, Teacher, 2013/14 school year

Motion by Cepela (66), seconded by Smith (18), to approve the leave of absence. Motion carried by a roll call vote.

5. FY13 IDEA Grant Amendment

An amendment to the FY13 IDEA grant has been prepared. All line items were adjusted to reflect the actual expenditures amounts written in the grant. Additional curriculum and testing items were written in the grant for special education teachers, social workers, and speech therapists. The total amendment adjustment was an increase of \$3,925.

Motion by Sparlin (308), seconded by Smith (18), to approve the FY13 IDEA grant amount as presented. Motion carried by a roll call vote.

6. FY14 IDEA Grants

The FY14 IDEA Part B Flow Through Grant to be submitted is a total of \$3,949,725. The FY14 IDEA Preschool Grant amount to be submitted is \$58,920.

The grant hearing will be held on June 12, 2013 prior to our scheduled board meeting. The FY14 IDEA grants will be presented for final approval at the June Board Meeting.

Motion by Cepela (66), seconded by Sparlin (308), to place the FY14 IDEA Part B Flow Through Grant and FY14 IDEA Preschool Grant on display. Motion carried by a roll call vote.

7. Salary Proposal for 2013/14

Board addressed the salary proposal recommendation for all work groups for KCSEC from the April board meeting.



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Motion by Cepela (66), seconded by Smith (18), to approve the salary proposal for the 2013/14 school year using the 1.0% increase for administration and 1.7% increase for Psychologists, Social Workers and IMRF staff as presented. Motion failed by a roll call vote.

Motion by Garcia (88), seconded by Sparlin (308), to approve the salary proposal for the 2013/14 school year using the 1.7% increase for TRS Certified Staff and IMRF Staff as presented. Motion carried by a roll call vote.

8. FY14 Budget

A FY14 budget proposal was prepared and presented to the board. Lynda Shanks and Denise McCarthy met with each district regarding the individual district commitment and services. The budget reflects all projected salary and benefit increases for teachers, central office staff and educational support personnel. The budget will be on display at the ROE and Kendall County Special Education Office upon approval. The budget hearing will be held on June 12, 2013 prior to our scheduled board meeting. The FY14 budget will be presented for final approval at the June Board meeting.

Motion by Cepela (66), seconded by Sparlin (308), to approve the budget to be placed on display to the public. Motion carried by a roll call vote.

9. Press Policy 6:240 Field Trips – 1st Reading

Lynda Shanks presented a Draft Update as prepared by PRESS to address privately arranged field trips, excluding Kendall County Special Olympics for the board's discussion and 1st reading.

Motion by Cepela (66), seconded by Rustman (90), to approve the 1st Reading of the Press Policy 6:240. Motion carried by a roll call vote.

10. Old Business

No old business to discuss

11. New Business

ISBE Annual Determinations – all districts met requirements

ISBE IDEA Preliminary Allocations Released

Kids Golf Foundation article – KCSEC received a Program of the Year Plaque for the Golf Program



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IDEA Proportionate Share Meaningful Consultation Meeting – 2nd meeting of the year will be held on May 20, 2013. Parent letters have been sent. Private and Parochial Schools have been contacted.

Opportunity School Talent Show – had been re-scheduled for May 2 due to flooding. It was very well attended. There were 15 different acts.

Opportunity School Awards Night – Will be held on May 23 @ 6:00 pm. The theme is One Team One Goal.

FOIA Request – KCSEC received a FOIA request from IEA Representative Rafael Daniels regarding building assignments for all paraprofessionals.

Retirement Open House – The retirement open house for retiring KCSEC employees will be held on May 22 from 3:30 – 5:00.

Technology – There was a brief discussion held on technology. The board has decided to continue this discussion at upcoming meetings.

12. Adjournment

Motion by Smith (18), seconded by Garcia (88), to adjourn the meeting. Motion carried by a roll call vote.

Chairman

Secretary