



Kendall County Special Education Cooperative

201 Garden Street * Yorkville, IL 60560-9024

630-553-5833 * Fax: 630-553-5872

www.kcsec.org

MINUTES

KENDALL COUNTY GOVERNING BOARD

September 14, 2011

KCSEC Administration Center

Present:

Pauline Berggren, Superintendent (18)
Diane Cepela, Superintendent (66)
Laurie Walker, Superintendent (88)
Mike Rustman, Superintendent (90)
Tim Shimp, Assoc. Superintendent (115)
Dan O'Donnell, Superintendent (308)

Lynda Shanks, KCSEC Director
Chris Mehochko, ROE Asst. Superintendent
Paul Nordstrom, ROE Superintendent
Christine Nelson, 308 Dir. Student Services
Merrie Gozner, ROE Truancy Caseworker
Ed McCormick, Auditor
Chris McCormick, Auditor
Marsha Henne, KCSEC Admin. Assistant

1. Roll Call
Meeting was called to order by Berggren at 9:00 a.m. Roll call showed that a quorum was present.
2. Recognition of Cooperative Citizens
3. Consent Agenda
 - a. Minutes ~ Minutes from the Board Meeting on August 10, 2011
 - b. Bills ~ Move to approve the bills for August 2011
 - c. Financial Report ~ Move to approve the financial report for August 2011
 - d. Destruction of Executive Session Recordings – March 10, 2010
 - e. Included are the PRESS Policy updates from August 2010 through June 2011:
 - 2:10 Governance
 - 2:100 Board Member Conflict of Interest
 - 2:140 Communications To and From the Board
 - 2:250 Access to Cooperative Public Records
 - 3:50 Administrative Personnel Other than the Director
 - 4:50 Payment Procedures
 - 5:40 Communicable and Chronic Infectious Disease (Personnel)
 - 5:150 Personnel Records
 - 5:200 Terms and Conditions of Employment and Dismissal
 - 5:300 Schedules and Employment Year
 - 7:20 Harassment of Students Prohibited
 - 7:180 Preventing Bullying, Intimidation, and Harassment
 - 7:190 Student Discipline



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- 7:260 Exemption from Physical Activity
- 7:280 Communicable and Chronic Infectious Disease
(Students)
- 8:30 Visitors to and Conduct on School Property

Motion by Walker (88), seconded by Rustman (90), to approve the Consent Agenda.
Motion called by a roll call vote.

4. Personnel

Resignations – Certified:

Tracy Miller, School Psychologist, effective end of 2010/11 school year

Resignations – Non-Certified:

Alma Alvalos, Paraprofessional, effective 6/3/2011
Kaitlyn Boyd, Paraprofessional, effective 6/3/2011
Gayle Faber, Paraprofessional, effective 9/9/11
John Garrity, Paraprofessional, effective 6/3/2011
Dorothy Jones, Paraprofessional, effective 6/3/2011
LuAnne McNichols, Paraprofessional, effective 6/3/2011
Susan Reeves, Paraprofessional, effective 6/3/2011
Michelle Watkins, Paraprofessional, effective 6/3/2011

Contracts – Certified:

Cassie Jackson, Social Worker, 185 days, \$28,800
Abby Manigold, Social Worker, 185 days, \$38,400

Contracts – Non-Certified:

Kara Anderson, Sign Language Interpreter, 171.5 days, \$21,609
Candy Mitchell-Houghtby, Nurse, 185 days, \$45,000

Employment Offers

Keith Bartelmey, Paraprofessional, 162.5 days, \$16,453
Lauren Finelli, Paraprofessional, 164.5 days, \$16,655
Sally Firrantello, Paraprofessional, 162.5 days, \$16,453
Lisa Gabrys, Paraprofessional, 158 days, \$11,554
Susan Gutkowski, Paraprofessional, 166.5 days, \$12,934
Brian Hudson, Paraprofessional, 164.5 days, \$16,656
Andrea Jomant, Paraprofessional, 162.5 days, \$16,453
Kaite Krol, Paraprofessional, 163.5 days, \$14,899
Brian Leigh, Paraprofessional, 165.5 days, \$12,102
Katie Likar, Paraprofessional, 165.5 days, \$16,757
Mary Lubber, Paraprofessional, 164.5 days, \$12,029
Laura Mikl, Paraprofessional, 164.5 days, \$16,656
Dotty Mockenhaupt, Paraprofessional, 164.5 days, \$16,656
Edgar Ramos, Paraprofessional, 164.5 days, \$16,656
Sharon Signor, Paraprofessional, 165.5 days, \$16,757
Amber Stambaugh, Paraprofessional, 164.5 days, \$16,656



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Mary Therriault, Paraprofessional, 164 days, \$13,480
Andrea Weber, Paraprofessional, 164.5 days, \$16,656
Daniel Wehrli, Paraprofessional, 165.5 days, \$16,757
Julia Wiewiora, Paraprofessional, 162.5 days, \$12,854
Jenna Yabsley, Paraprofessional, 165.5 days, \$16,757

Motion by Walker (88), seconded by O'Donnell (308), to approve the resignations, contracts, and employment offers as presented. Motion called by a roll call vote.

5. FY11 Audit

Ed McCormick, Mulcahy, Pauritsch, Salvador & Co Ltd. presented a review of the fiscal year 2011 annual audit.

Motion by Rustman (90), seconded by Shimp (115), to approve the audit as presented. Motion called by a roll call vote.

6. Audit Services Proposal

Our agreement with Mulcahy, Pauritsch, Salvador & Co Ltd. expires with the FY11 audit. Ed McCormick presented a proposal for audit services.

Motion by O'Donnell (308), seconded by Cepela (66), to approve the proposal as presented. Motion called by a roll call vote.

7. Contract Negotiations

Motion by O'Donnell (308), seconded by Walker (88), to go to executive session to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against the employee or against legal counsel for the Cooperative to determine validity.
5 ILCS 120/2(c)1

Motion called by a roll call vote.

Motion by Walker (88), seconded by Shimp (115), to return to open session. Motion called by a roll call vote.

8. Old Business

ISBE states that the rules have change and here is now about \$40,000 left to spend in ARRA funding. Lynda stated that she will open up the grant, rewrite the grant, and spend the money by September 30.



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9. New Business

No new business was presented.

KCSEC would like to host an Administrator's breakfast for all district administration. Lynda Shanks discussed best time and topics with Superintendents. Possible topics included:

Compliance

RTI

Progress monitoring

Thursdays late in October seems to be the best date

10. Adjournment

Motion by Walker (88), seconded by O'Donnell (308), to adjourn the meeting. Motion carried by a roll call vote.

Chairman

Secretary