

# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

www.kcsec.org

## **MINUTES KENDALL COUNTY GOVERNING BOARD**

**August 13, 2014**

**KCSEC Administration Center**

### **Present:**

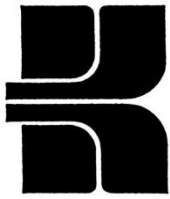
Lynda Shanks, KCSEC Director	Denise McCarthy, KCSEC Asst. Director
Hector Garcia, Superintendent(88)	Judith Minor, Asst.Superintendent(308)
Tim Shimp, Superintendent(115)	Amy Smith, Superintendent(18)
Diane Cepela, Superintendent (66)	Michael Rustman, Superintendent (90)
Paul O'Malley, Asst.Superintendet (308)	
Mary Redding, Dir of Spec Ed (308)	Tina Christofalos, HLERK
Chris Mehochko, Superintendent ROE	
Michelle Senffner , Asst. Superintendent ROE	
Lisa Circelli,Oswego	Paige Statton, Oswego
Terry Leachman, YHS	Michelle Strnad, Oswego
Brenda Sibon, Oswego	Raphael Daniels, Uniserv Dir. IEA
Kari Ryle, KCSEC	Nancy Yaros, KCSEC
Jeanette Crowe, KCSEC	Megan McCausland, Oswego
Kurt Holabetz, KCSEC	Tina Qamar, Parent
Joanne Wilkins, KCSEC	Carrie Kovarik, KCSEC
Sharon Bergfeld, KCSEC	Donna Williams, KCSEC
Mary Klossing, KCSEC	Karen Maldonado, KCSEC
Patty White, KCSEC	Laura Machuca, KCSEC/Yorkville
Sondra Shattes, KCSEC	Christine McFarlene, KCSEC
Carrie Sloboda, KCSEC/OEHS	Molly Gorzney, KCSEC
Denise Dogyen,KCSEC	Melissa Kania, KCSEC
Donna Consuline, KCSEC	Marquette Popclenske, KCSEC
Sara Gerard, KCSEC	Ann Neville, KCSEC

1. Roll Call

Meeting was called to order at 9:05 a.m. Roll call showed that a quorum was present.

2. Recognition of Cooperative Citizens & Public Comment
3. Consent Agenda

- a. Minutes ~ Move to approve the minutes for June 11, 2014 and June 26, 2014
- b. Bills ~ Move to approve the bills for June/July 2014



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- c. Financial Report ~ Move to approve the financial report for June/July 2014
- d. PRESS Policies:
  - 4:160 Environmental Quality of Buildings & Grounds
  - 4:170 Safety Security
  - 4:175 Convicted Child Sex Offender; Criminal Background Check
  - 5:280 Duties and Qualification
  - 7:250 Student Support Services

Motion by Rustman (90) seconded by Minor (308), to approve the Consent Agenda as presented. Motion carried by a roll call vote.

## 4. Personnel

### Resignations – Certified:

Tracy Bosold, Teacher, effective August 4, 2014  
Todd Bowers, Teacher, effective July 17, 2014  
Elaine Brewer, Teacher, effective July 23, 2014  
Sarah Cannon, Psychologist, effective June 26, 2014  
Christina DeAno, Occupational Therapist, effective August 6, 2014  
Trisha Duffy, Teacher, effective July 24, 2014  
Lara Giblin, Social Worker, effective July 28, 2014  
Lindsey Harl, Speech Therapist, effective July 24, 2014  
Jamie Hitchins, Teacher, effective July 2, 2014  
Candy Houghtby, School Nurse, effective July 23, 2014  
Joy Howard, Social Worker, effective August 8, 2014  
Mary Johnston, Teacher, effective July 1, 2014  
Stephanie Kaspar, Teacher, effective July 15, 2014  
Carrie Kelsey, Teacher, effective July 10, 2014  
Brett Kramer, Teacher, effective July 18, 2014  
Maggie Lawrence, Psychologist, effective July 22, 2014  
Jean Long, Teacher, effective July 22, 2014  
Katie Lund, Speech Therapist, effective July 15, 2014  
Laura Masciola, Teacher, effective August 11, 2014  
Peter Meismer, Teacher, effective August 1, 2014  
Rachel Naderman, Teacher, effective June 29, 2014  
Lauren Olson, Teacher, effective August 9, 2014  
Donna Porrey, Teacher, effective July 16, 2014  
Mike Potsic, Coordinator, effective June 25, 2014  
Ann Rotter, Psychologist, effective July 23, 2014  
Jennifer Schuh, Teacher, effective June 30, 2014  
James Straka, Vocational Coordinator, effective June 30, 2014  
Julie Tantillo, Teacher, effective June 24, 2014  
Erin Zielke, Teacher, effective June 18, 2014



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## Resignations – Non-Certified:

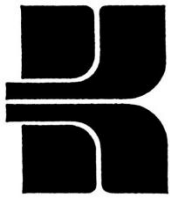
Joanna Albert, Paraprofessional, effective July 13, 2014  
Joseph Amodea, Paraprofessional, effective July 31, 2014  
Sarah Anderson, Paraprofessional, effective July 31, 2014  
Linda Bigus, Paraprofessional, effective August 8, 2014  
Susan Boyer, Paraprofessional, effective July 31, 2014  
Rebecca Connor, Paraprofessional, effective August 4, 2014  
Amy Cornelius, Paraprofessional, effective August 8, 2014  
Emily Dabney, Paraprofessional, effective August 11, 2014  
Sarah Hanson, Paraprofessional, effective August 6, 2014  
Shannon Haug, Paraprofessional, effective July 25, 2014  
Donald Jones, Paraprofessional, effective June 16, 2014  
Mickie Kratochvil, Paraprofessional, effective August 8, 2014  
Teresa Lorman, Paraprofessional, effective July 22, 2014  
Traci Kearns, Paraprofessional, effective June 18, 2014  
Karena Martin, Paraprofessional, effective June 17, 2014  
Liv Martinez, Paraprofessional, effective July 9, 2014  
Lynette Mikl, Paraprofessional, effective August 9, 2014  
Joseph Mork, Paraprofessional, effective June 17, 2014  
Brittany Reece, Paraprofessional, effective August 5, 2014  
Karen Rossolillo, Paraprofessional, effective June 26, 2014  
Carly Rowe, Admin Assistant, effective July 25, 2014  
Terri Sanmann, Paraprofessional, effective July 13, 2014  
Anthony Santona, Paraprofessional, effective June 23, 2014  
Alyssa Schrader, Paraprofessional, effective July 11, 2014  
Jessica Skorup, Paraprofessional, effective June 10, 2014  
Megan Smith, Paraprofessional, effective July 20, 2014  
Emily Stillwell, Paraprofessional, effective July 3, 2014  
Mohana Suresh-Nair, Paraprofessional, effective July 22, 2014  
Amy Torres, Paraprofessional, effective August 5, 2014  
Chelsea Tweedy, Paraprofessional, effective August 11, 2014  
Andrea Weber, Paraprofessional, effective July 29, 2014

Motion by Garcia (88) seconded by Rustman (90), to approve the resignations as presented. Motion carried by a roll call vote.

## Retirement – End of 2014/15 school year:

Barbara Houge, Teacher, effective end of 2014/15 school year  
Mariana Ziech, Psychologist, effective end of 2014/15 school year  
Kim McCauley, Psychologist, effective end of 2014/15 school year

Motion by Minor (308) seconded by Rustman (90), to approve the retirements as presented. Motion carried by a roll call vote.



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## Contracts – Certified:

Alyssa Arrocena, Teacher, 185 days, \$36,800  
Kristin Banks, Teacher, 185 days, \$48,050  
Lyndsey Banser, Coordinator, 205 days, \$65,000  
Bailey Behrman, Social Worker, 185 days, \$39,500  
Mendy Blake, Social Worker, 185 days, \$44,740  
Bill Boyter, Coordinator, 50 days, \$20,253  
Jessica Ciaccio, Teacher, 185 days, \$39,300  
Lori Coit, Coordinator, 100 days, \$40,331  
William Confiliano, Teacher, 185 days, \$37,425  
Kyle Countryman, Teacher, 185 days, \$38,050  
Brienne Covelli, Teacher, 185 days, \$37,400  
Allison Davidson, Teacher, 185 days, \$39,300  
Stephanie Dieticker, Teacher, 185 days, \$38,675  
Susan Dillon, Coordinator, 205 days, \$65,000  
Erin Dyson, Teacher, 185 days, \$36,800  
Sarah Goodrich, Teacher, 185 days, \$36,800  
Nathan Hill, Teacher, 185 days, \$36,800  
Kathleen Jurak, Teacher, 185 days, \$38,675  
Kelly Kramer, Coordinator, 205 days, \$65,000  
Hannah Krause, Social Worker, 185 days, \$39,000  
Susan Leef, Coordinator, 205 days, \$74,500  
Michele Lome, Social Worker, 185 days, \$41,500  
Melinda Long, Coordinator, 205 days, \$65,000  
Julie Margolis, Teacher, 185 days, \$49,525  
Valerie Polk, Teacher, 185 days, \$37,400  
Paige Roux, Coordinator, 205 days, \$65,000  
Erika Rowlands, Teacher, 185 days, \$36,800  
Maura Steinke, Social Worker, 185 days, \$39,000  
Maureen Troke, Coordinator, 205 days, \$72,000  
Margaret Urso, Teacher, 185 days, \$39,925  
Tamara Waca, Teacher, 185 days, \$46,800  
Joyce Williams, Teacher, 185 days, \$41,700  
Katharine Zwolinski, School Psychologist, 185 days, \$41,500

## Contracts – Non-Certified:

Julia Barraza, Administrative Assistant, 203 days, \$30,234  
Carolyna Castaneda, Bookkeeper, 235 days, \$44,000

Motion by Rustman (90) seconded by Garcia (88), to approve the contracts as presented. Motion carried by a roll call vote.



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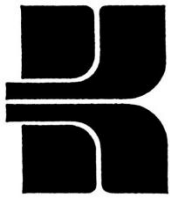
5. Lynda Shanks, KCSEC Director, updated the Board regarding presentations to Member District Boards of Education. Lynda shared the powerpoint she presented to five member districts. Lynda's presentation focused on services provided by KCSEC, where different programs were located, the number of students serviced in each program within district as well as out of the district. Lynda shared the Coop was formed over 40 years ago and realizes the needs of each member district has changed. Due to the variety of needs Lynda expressed that the Coop is very willing to look at restructuring based on member district's needs.

6. The discussion regarding Oswego Community Unit School District 308's Resolution to Offer Resolution Proposing to Dissolve KCSEC will be done at a later date.

Not all member District Boards have had the time to meet and discuss this at this time.

Dr. Paul O'Malley, Associate Superintendent District 308 shared that District 308 has had multiple community forums regarding Withdrawing/Dissolving KCSEC. Dr. O'Malley explained that District 308 Administration will propose to Board on August 25, 2014 that they withdrawal in 2 years rather than 1 year.

7. Lynda shared with the Board she would like to be proactive and establish a working group composed of KCSEC Member District representatives to consider alternatives to KCSEC structure and format for delivery of services. There was discussion regarding who would be included in the working group. Tina Christofalos explained the Board needed to careful as to who was all part of the working group to make sure they would not be in violation of Open Meetings Act. The Board asked Tina for further legal guidance with Superintendents regarding this. Lynda, Tim, and Hector will meet and propose a draft to the Board next month.



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## 8. SD 308 Food Service Agreement

The SD 308 Food Service Agreement is required as a part of the National School Lunch Program Application Process. This agreement has been facilitated through SD 308 and Aramark to provide breakfast and lunch to students at Opportunity School.

Motion by Minor (308) seconded by Garcia (88), to approve the SD308 Food Service Agreement as presented. Motion carried by a roll call vote.

## 9. Health Specialist Job Description

Lynda Shanks presented a Health Specialist Job Description, which is an RN building nurse for Opportunity School. At this time the only Job Description that we have to cover the nursing duties at Opportunity school is the Certified School Nurse. This Job Description will give us flexibility in staffing that position.

Motion by Rustman (90) seconded by Shimp (115), to approve the Health Specialist Job Description as presented. Motion carried by a roll call vote.

## 10. Newark Grade School #66 Request for IDEA Funds

Dr. Cepela has requested the use of IDEA carry over funds. You have received a copy of the request and rationale.

Motion by Minor (308) seconded by Garcia (88), to approve the Newark Grade School #66 Request for IDEA Funds. Motion carried by a roll call vote.



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## 11. Salary Committee Recommendations

The Salary Committee recommended the board table this discussion until executive session.

Motion by Shimp (115) seconded by Rustman (90), to table discussion until executive session. Motion carried by a roll call vote.

Motion by Shimp (115) seconded by Rustman (90), to go into executive session to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

## 12. Staffing and Organization of KCSEC Central Office

## 13. SEAKC Negotiations

Tina Christofalos and Lynda Shanks updated the Board on the latest mediation session with SEAKC.

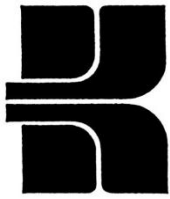
Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

Motion carried by a roll call vote.

Motion by Garcia (88) seconded by Smith (18), to return to open session. Motion carried by a roll call vote.

## 14. Action as a result of executive session-No action needed

## 15. Old Business-None



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## 16. New Business

Currently two FOIA requests

Whitted, Takiff & Hansen, in conjunction with a due process request this is being taken care of by Laura Sinares.

Checkbook- This request has been responded to.

Lynda shared that KCSEC new website designed by Vista Learning has been up since August 9<sup>th</sup>.

The Board has currently been working Attorney, Mary Kay Klimesh with Seyfarth and Shaw in regards to the process of Withdrawal of District 308 from KCSEC. HLERK could not represent KCSEC due to conflict at the time the Withdrawal notification was received. At this time Yorkville is not entertaining withdrawing from KCSEC so the conflict no longer exists. Moving forward HLERK will be KCSEC primary legal counsel.

Tim Shimp shared with the Board that in the Spring him and Lynda held Parent/Teacher meetings. Meetings will continue monthly focusing on establishing collaborative communication between Parents and Teachers.

Tim Shimp also thanked Lynda and Denise for all their time and effort in interviewing staff and attending parent meetings.

## 17. Adjournment

Motion by Shimp (115) seconded by Smith (18), to adjourn the meeting. Motion carried by a roll call vote.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary