



# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

www.kcsec.org

## MINUTES

### KENDALL COUNTY GOVERNING BOARD

**November 14, 2012**

**KCSEC Administration Center**

#### **Present:**

Amy Smith, Superintendent (18)	Lynda Shanks, KCSEC Director
Diane Cepela, Superintendent (66)	Denise McCarthy, KCSEC Asst. Director
Hector Garcia, Superintendent (88)	Paul Nordstrom, ROE Superintendent
Mike Rustman, Superintendent (90)	Chris Mehochko, ROE Asst. Superintendent
Tim Shimp, Assoc. Supt. (115)	Sharon Schultz, ROE Homeless Liason
John Sparlin, Ex. Dir. for Admin. (308)	
Christine Nelson, Dir. of Student Services (308)	

1. Roll Call

Meeting was called to order by Shimp at 9:00 a.m. Roll call showed that a quorum was present.

2. Recognition of Cooperative Citizens & Public Comment
3. Consent Agenda
  - a. Minutes – Move to approve the minutes for October 2012
  - b. Bills ~ Move to approve the bills for October 2012
  - c. Financial Report ~ Move to approve the financial report for October 2012
  - d. Destruction of Executive Session Recording ~ Move to destroy the recording for May 11, 2011.
  - e. PRESS Policy Updates:
 

Types of Board Meetings	2:200
Board Meeting Procedure	2:220
Insurance Management	4:100
Safety	4:170
Instructional Materials	6:210

Motion by Cepela (66), seconded by Sparlin (308), to approve the Consent Agenda. Motion carried by a roll call vote.



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## 4. Personnel

### Resignations – Non-Certified:

Lisa Fuez, Paraprofessional, effective October 18, 2012

Emily Sevick, Music Therapist, effective November 2, 2012

Katherine Slou, Paraprofessional, effective November 9, 2012

### Employment Offers:

Amanda Kaluzny, Paraprofessional, 150.5 days, \$15,238

Michael Langhurst, Paraprofessional, 154.5 days, \$15,643

Micaela Luna, Paraprofessional, 133.0 days, \$11,441

Kara Marshall, Paraprofessional, 151.5 days, \$15,339

LeAnne Parker, Paraprofessional, 135.0 days, \$12,757

Susanna Szulc, Paraprofessional, 141.5 days, \$11,058

Amy Torres, Paraprofessional, 133 days, \$13,466

Katie Urso, Paraprofessional, 135 days, \$9,871

Motion by Sparlin (308), seconded by Garcia (88), to approve the resignations and employment offers as presented. Motion carried by a roll call vote.

### IDHR Complaints

Motion by Shimp (115), seconded by Cepela (66), to go to executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against the employee or against legal counsel for the Cooperative to determine validity. Motion carried by a roll call vote.

Motion by Rustman (90), seconded by Cepela (66), to return to open session. Motion carried by a roll call vote.

## 5. Non-Violent Crisis Intervention

Lynda Shanks presented the Board with a proposed plan of training for personal safety and verbal de-escalation techniques for KCSEC programming in district school sites. CPI is not being very helpful at this point. Lynda is looking at a 3-4 hour timeframe which would target employees working in the STARS, Life Skills and ED programs. Will try to use a Teacher's Institute Day.

## 6. Administrator's Breakfast

The Administrator's Breakfast has been set for November 28<sup>th</sup> at the Whitetail Ridge Golf Club in Yorkville. The invitation is attached to the agenda.



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## 7. Old Business

- One due process is still going on. Limited progress has been made. A status call is due at the end of the month.
- The second due process has reached mediation. Mediation was accepted which should close out this particular case.
- Occupational Therapy vacancy still exists – Denise is still working on it.

## 8. New Business

- Mr. Shimp stated that District 115 is finalizing renovation plans and he would like Lynda to think about possible future needs for life skills and transition students and what kinds of spaces would be needed.
- Board Minutes will be posted upon approval.

## 9. Adjournment

Motion by Garcia (88), seconded by Sparlin (308), to adjourn the meeting. Motion carried by a roll call vote.

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Chairman

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Secretary