

# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

www.kcsec.org

## **MINUTES** **KENDALL COUNTY GOVERNING BOARD**

**January 14, 2015**

**KCSEC Administration Center**

### **Present:**

Lynda Shanks, KCSEC Director      Denise McCarthy, KCSEC Asst. Director  
Hector Garcia, Superintendent(88) Paul O'Malley, Assoc. Superintendent(308)  
Diane Cepela, Superintendent(66) Michael Rustman, Superintendent (90)  
Tim Shimp, Superintendent (115) Judith Minor, Asst. Superintendent (308)  
Mary Redding, Dir of Spec Ed(308) Tina Christofalos, Attorney HLERK  
Jeff Goelitz, Attorney HLERK      Michelle Senffner, Asst. Superintendent ROE  
Robin Smith, KCSEC Staff

1. Roll Call

Meeting was called to order at 9:05 a.m. Roll call showed a quorum was present.

2. Recognition of Cooperative Citizens & Public Comment

3. Consent Agenda

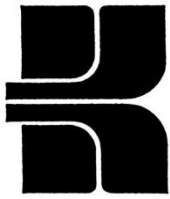
- a. Minutes ~ Move to approve the minutes for December 10, 2014
- b. Executive Session Minutes To Public ~ The executive session minutes from September 14, 2005, April 8, 2009, September 8, 2010, January 8, 2014, February 12, 2014, March 12, 2014, April 9, 2014, April 30, 2014, and May 7, 2014 will remain closed.
- c. Bills ~ Move to approve the bills for December 2014
- d. Financial Report ~ Move to approve the financial report for December 2014
- e. PRESS Polices- 2:140 Communications To and From the Board, 2:140E Exhibit-Guidance for Board Member Communications, Including Email use, 4:45 Insufficient Fund Checks and Debt Recovery, 5:250 Leaves of Absence, and 7:270 Administering Medicines to Students.
- f. Personnel

Resignations – Non-Certified:

*Grace Fey, Paraprofessional, effective December 19, 2014*

Contract – Non-Certified:

*Wanda Conness, Ed. Interpreter, effective 11/19/14, 110.5 days, \$17,579.54*



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## Employment Offers – Non-Certified:

Renee Bush, Paraprofessional, 96 days, \$8,534.40  
Crystal Gandy, Paraprofessional, 97.5 days, \$7,239.38  
Amy Hanson, Paraprofessional, 100.5 days, \$10,175.63  
Tiffany Lyp, Paraprofessional, 91 days, \$6,654.38  
Audrey Matysek, Paraprofessional, 107 days, \$8,362.05  
Allyson Plonka, Paraprofessional, 97.5 days, \$9,871.88  
April Rodgers, Paraprofessional, 100.5 days, \$12,361.50  
Anthony Santana, Paraprofessional, 93 days, \$10,194.66  
Kristin Sells, Paraprofessional, 94.5 days, \$3,742.20  
Jodie Sigmon, Paraprofessional, 89 days, \$2,603.25  
Samantha Stroub, Paraprofessional, 99.5 days, \$7,275.94

## Retirement-Request to Rescind:

Marianne Ziech, School Psychologist, submitted letter on December 11, 2014 to rescind her intent to retire at the end of 2014-2015 school year.

Motion by Shimp (115) seconded by Minor (308), to approve the Consent Agenda. Motion carried by a roll call vote.

## 4. Seniority List

Lynda shared the 2014/15 Seniority List that has been completed and staff are being given the opportunity to review.

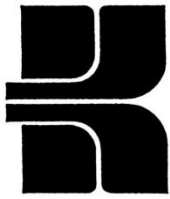
## 5. Financial Projection

Rich Lesniak prepared a Financial Projection based on the potential Oswego withdrawal in June of 2016. This financial projection was based on keeping the current structure of the Kendall County Special Education Cooperative programs and reduction of all 308 KCSEC staff, students and 308 programs.

Lynda shared the financial projection with the Board and discussed possible ideas/suggestions of restructuring options. An electronic copy of ideas/suggestions will be sent to Superintendents so they can share with their School Boards.

## 6. New Position - .6 FTE Speech Therapist

Lynda Shanks presented the need for a .6 Speech Therapist to cover the increasing needs of program students particularly in the area of early childhood. KCSEC Administration will assess the current program speech assignments and make adjustments as appropriate to best meet the growing needs both in Districts 308, 115 and 88.



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Motion by Garcia (88) seconded by Shimp (115), to approve the .6 FTE Speech Therapist. Motion carried by a roll call vote.

## 7. IDEA Carryover Procedures

Lynda Shanks reviewed the First Reading of administrative procedures for policy 4:30 Revenue and Investments. These procedures address IDEA Pre-School and Part B Flow Through Carryover Procedures. Lynda asked the Board to take time to read through the document and follow up with any questions they may have.

## 8. Old Business

Reminder Excess Cost Sheets are due to our grant coordinator on January 30, 2015

## 9. New Business

Megan Richmond's family donated two iPad minis and \$200 in iTunes money to the YHS Life Skills classroom.

Lynda Shanks shared with the Board that she has completed her NIMs Training.

Lynda Shanks also shared there will be a full CPI training on January 24<sup>th</sup> from 8-4 if you need anyone trained please let Lynda know.

Motion by Garcia (88) second by Minor (308), to go into executive session to discuss:

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal. 5 ILCS 120/(c)(11)

Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(11)

Motion carried by a roll call vote.

Motion by Shimp (115) seconded by Rustman (90), to return to open session. Motion carried by a roll call vote.



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## 10. Adjournment

Motion by Shimp (115) seconded by Garcia (88), to adjourn the meeting.  
Motion carried by a roll call vote.

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Chairman

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Secretary