

MINUTES

KENDALL COUNTY GOVERNING BOARD

March 5, 2008

KCSEC Administrative Center

Present:

Lynda Shanks – KCSEC Director
Laurel Walker - #88
John DeMay - #66
Michael Rustman - #90
Todd Colvin - #308
Chris Mehochko, ROE
Paul Nordstrom, ROE
Thomas Engler, #115

Tedd McCauley – KCSEC Asst. Director
Juanita Hughes, KCSEC Social Worker
Denise McCarthy, KCSEC Coordinator
Bill Boyter - KCSEC Coordinator
Pat Gillen – KCSEC Coordinator
Linda Lenoff, KCSEC Coordinator
Lori Coit, KCSEC Coordinator
Marti Neahring, Student Services #308

Opening of Meeting

Chairman Colvin called the regular meeting to order at 9:00 a.m. A roll call showed a quorum was present.

Minutes, Bills and Financial Report

A motion was made by Walker (88) and seconded by Engler (115) to remove #11 from the agenda. Motion carried unanimously on a roll call vote.

A motion was made by Engler (115) and seconded by Walker (88) that the minutes for the meeting of February 13, 2008 be approved and accepted. Motion carried unanimously on a roll call vote.

A motion was made by Engler (115) and seconded by Walker (88) that the bills for the month of February (totaling \$109,844.44) be approved and accepted. Motion carried unanimously on a roll call vote.

A motion was made by Engler (115) and seconded by Walker (88) that the financial reports for the month of February be approved and accepted. Motion carried unanimously on a roll call vote.

Personnel

Contracts – Non – Certified

Sandra Gerlinger, Classroom Aide, 65 days, \$6,264

Contracts – Certified

Denise McCarthy, Assistant Director, 250 days, \$98,000

Katie Wudtke, LSP Teacher, 62 days, \$11,059

A motion was made by Walker (88) seconded by Engler (115), to approve the contracts as presented. Motion carried unanimously on a roll call vote.

Resignations – Certified

Jennifer Nelson, LSP Teacher, effective February 19, 2008

A motion was made by Walker (88) seconded by Rustman (90), to approve the resignation as presented. Motion carried unanimously on a roll call vote.

Personnel Recommendations for the 2008-09 school year

1. Issuance of tenure for 2008/2009:

Related Service Personnel

Tyleen Harper, School Social Worker, 10 month contract
Katie Heckelsberg, School Social Worker, 10 month contract
David Milos, Psychologist, 10 month contract
LuAnne Peters, School Social Worker, 10 month contract
Natasha St. Victor, School Social Worker, 10 month contract
Nicole Weaver, Psychologist, 10 month contract
Jaclyn Winter, School Social Worker, 10 month contract

Teacher

Susan Benson, ISP Teacher, 9 month contract
Amanda Feldt-Lettsome, ISP Teacher, 9 month contract
Sandra Kukla, Opportunity School, 9 month contract
Barbara Menzel, EC Teacher, 9 month contract
Aynn Springborn, EC Teacher, 9 month contract
Sondra Shatters, Music Therapist, 9 month contract
Thomas Wade, Speech Therapist, 9 month contract

2. Issuance of 2008/2009 fourth year full-time contract:

Related Service Personnel

Melissa Baier, School Social Worker, 10 month contract
Dan Breyne, School Social Worker, 10 month contract
Melinda Dickey, School Social Worker, 10 month contract
Nicole Hunt, School Social Worker, 10 month contract
Erin Maso, School Psychologist, 10 month contract
Christopher Milka, School Social Worker, 10 month contract
Renee Porter, School Psychologist, 10 month contract
Katie Rytkenen, School Psychologist, 10 month contract
Melissa Wesling, School Social Worker, 10 month contract

Teacher

Donna Considine, ISP Teacher, 9 month contract
Cassie Spicer, Speech Therapist, 9 month contract
Jessica Ehrler, EC Teacher, 9 month contract
Cheryl Huber, ISP Teacher, 9 month contract
Caroline Igras, ED Teacher, 9 month contract
Jeni Koukol, ED Teacher, 9 month contract
Laura Machuca, ED Teacher, 9 month contract
Elizabeth Maleski, ISP Teacher, 9 month contract
Lauren Miller, ED Teacher, 9 month contract
Amy Mings, Opportunity Teacher, 9 month contract
Rachel Naderman, LSP Teacher, 9 month contract
Laurel Olson, Opportunity Teacher, 9 month contract
Amy Powell, ED Teacher, 9 month contract
Catherine Roller, Opportunity Teacher, 9 month contract
Alice Strobel, LSP Teacher, 9 month contract

C. Administrator:

Kim Hanson, Coordinator, 205 day contract
Linda Lenoff, Coordinator, 205 day contract

Jessica Nicholson, Coordinator, 205 day contract

3. Issuance of 2008/2009 third year full-time contract:

A. Related Service Personnel

Jessica Clark, Social Worker, 10 month contract
Lori De La Cruz, Social Worker, 10 month contract
Andrea Hausser, Psychologist, 10 month contract
Brienne Kalusniak, Social Worker, 10 month contract
Stephanie Kelly, Social Worker, 10 month contract
Angela Ross, Social Worker, 10 month contract

B. Teacher

Jennifer Bell, EC Teacher, 9 month contract
Margaret Bloome, ISP Teacher 9 month contract
Traci Bosold, Opportunity Teacher, 9 month contract
Lisa Circelli, Teacher, 9 month contract
Stephanie Coit, ISP Teacher, 9 month contract
Allison Frieders, Teacher, 9 month contract
Melissa Grove, ISP Teacher, 9 month contract
Kimberly Larson, EC Teacher, 9 month contract
Lisa McKee, Speech Therapist, 9 month contract
Amy McMahill, ED Teacher, 9 month contract
Nyah Meyers-Schaefer, EC Teacher, 9 month contract
Ann Neville, EC Teacher, 9 month contract
Megan Olson, Speech Therapist, 9 month contract

4. Issuance of 2008/09 second year full-time contract:

A. Teacher

Megan Buckman, LSP Teacher, 9 month contract
Mary Davis, LSP Teacher, 9 month contract
Trisha Duffy, Diagnostic Teacher, 9 month contract
Lorlie Egan, ED Teacher, 9 month contract
Brienne Eglund, Diagnostic Teacher, 9 month contract
Carolyn Gorski, ED Teacher, 9 month contract
Jonathan Hayek, Diagnostic Teacher, 9 month contract
Ann Holthaus, LSP Teacher, 9 month contract
Joy Johnson, Opportunity Teacher, 9 month contract
Stephanie Kaspar, ED Teacher, 9 month contract
Christine Kirkwood, Opportunity Teacher, 9 month contract
Susan Leef, Intervention Manager, 9 month contract
Andrea Liebhart, ISP Teacher, 9 month contract
Morgan Loete, ISP Teacher, 9 month contract
Christine McFarlane, Speech Therapist, 9 month contract
Joanne Meeder, Opportunity Teacher, 9 month contract
Mary Meehan, HI Itinerant, 9 month contract
Jennifer Paletta, ISP Teacher, 9 month contract
Andrea Praught, Hearing Itinerant, 9 month contract
Lauren Petersen, ISP Teacher, 9 month contract
Robin Shirley, LSP Teacher, 9 month contract
Laura Slimack, ISP Teacher, 9 month contract
Keith Strnad, ED Teacher, 9 month contract
Lisa Sturgeon, ED Teacher, 9 month contract
Dirk Summers, ED Teacher, 9 month contract
Stephanie Turner, Diagnostic Teacher, 9 month contract
Colleen Williams, Diagnostic Teacher, 9 month contract

Kayla Young, Speech Therapist, 9 month contract

B. Related Service Personnel

Julie Alitto, Psychologist, 10 month contract
Dawn Auriene, , Social Worker, 10 month contract
Danielle Busbey, Social Worker, 10 month contract
Christina Cooper, Social Worker, 10 month contract
Tracey Drzal, Psychologist, 10 month contract
Terri Frisk, School Social Worker, 10 month contract
Lara Giblin, Social Worker, 10 month contract
Jade Hogueisoon, Psychologist, 10 month contract
Margaret Lawrence, Psychologist, 10 month contract
Kate Lefevour, Social Worker, 10 month contract
Kimberly Lewis, Social Worker, 10 month contract
Sopheap Mitchell, Social Worker, 9 month contract
Melissa Paulson, Social Worker, 10 month contract
Jennifer Streit, Social Worker, 10 month contract
Kelly Summers, Psychologist, 10 month contract
Justin Truemper, Social Worker, 10 month contract

C. Administrator:

Terri Anderson, Principal, 205 day contract
Deborah Brouman, Coordinator, 205 day contract
Lori Coit, Coordinator, 205 day contract,

5. Issuance of 2008/09 first year full-time contract:

A. Teacher

Mary Fondriest, ISP Teacher, 10 month contract
Anna Smith, LSP Teacher, 10 month contract

B. Related Service Personnel

Erin Pearlman, Social Worker, 10 month contract

6. Issuance of 2008/2009 part-time contract:

A. Teacher

Kay Ariano, .8 HI Itinerant, 9 month contract
Beth Boss, .5, Speech Therapist, 9 month contract
Kate Bowman, .5, Speech Therapist, 9 month contract
Michelle Brucher, .5, Teacher, 9 month contract
Jennifer Duffy, .5, Assistive Technology, 9 month contract
Jana Pranga, .4 Vision Itinerant, 9 month contract
Lori Ruwe, .6 Speech Therapist, 10 month contract
Virginia Sheehy, .4 Speech Therapist, 9 month contract
Marci Stefaniak, .4, Speech Therapist, 9 month contract
Melissa Tomczak, .5, Speech Therapist, 9 month contract
Joyce Zeintra, .3, Mobility and Orientation Specialist, 9 month contract

B. Related Service Personnel

Mary Anne Bjork, .2 School Psychologist, 10 month contract
Jeanette Crowe, .4 School Social Worker, 10 month contract
Sue Green, .8 School Psychologist, 10 month contract
Terri Hiles, .5 School Social Worker, 10 month contract
Carrie Kovarik, .5 School Psychologist, 10 month contract
Sarah Noll, .6 School Social Worker, 10 month contract
Bethany Rutsay, .4 School Social Worker, 10 month contract

Kristin Still, .6 School Psychologist, 10 month contract
Timothy Ulrich, .6, Social Worker, 9 month contract
Marianne Ziech, .6 School Psychologist, 10 month contract

8. Retirements:

A. Certified employees

Tedd McCauley, Assistant Director, effective end of school year 2007-08

9. Resignations:

A. Teacher:

Lauri Cole, ISP Teacher, effective end of 2007-08 school year

Tina Hansel, LSP Teacher, effective end of 2007-08 school year

B. Related Service Personnel

Amanda Collins, Social Worker, effective end of 2007-08 school year

Katherine Wolff, School Social Worker, effective end of 2007-08 school year

C. Non-School Certified

Sara Hankes, Physical Therapist, effective end of 2007-08 school year

Julie Nepkin, Speech Assistant, effective end of 2007-08 school year

10. Issuance of continuing contract of non-school certified:

Marsha Buvary, Occupational Therapist, 10 month contract

Debbie Fallinske, COTA, 10 month contract

Diana Hester, PT, 10 month contract

Kathy Hinterlong, Occupational Therapist, 10 month contract

Sallee Hurst, Speech Assistant, 9 month contract

Tyra Iseminger, COTA, 10 month contract

Angela Kajtsa, .6, Physical Therapist, 10 month contract

Kristina Lewis, .6, Physical Therapist, 10 month contract

Michele McCallough, Music Therapist, 10 month contract

Tamara Morris, COTA, 10 month contract

Suzanne Niznik, Occupational Therapist, 10 month contract

Janice Parcell, Speech Assistant, 9 month contract

Eva Rahn, .6, Physical Therapist, 10 month contract

Jamie Poulaki, Speech Assistant, 9 month contract

Cathleen Riemenschneider, Occupational Therapist, 10 month contract

Colleen Schwarz, Speech Assistant, 9 month contract

Jodi Sell, Speech Assistant, 9 month contract

Katie Simpson, Speech Assistant, 9 month contract

Virginia St. Clair, COTA, 10 month contract

Linnie Tarrant, Speech Assistant, 9 month contract

12. Employment - Contractual Relationship IAASE

Nancy Newbold, Administrative Assistant, 599 hours

Norma Gerrish, Administrative Assistant, 12 month contract

This position will be reimbursed in total, salary, benefits, supplies, and other expenses. IAASE assumes all responsibility for costs. KCSEC will receive \$250 annually as an administrative cost. IAASE board has authorized payment at their Board meeting including letters of agreement. The Cooperative will receive payment quarterly in advance of expenditures.

A motion was made by Walker (88) seconded by Rustman (90), to approve the personnel listing for the 2008-09 school year as presented. Motion carried unanimously on a roll call vote.

7. FY09 IDEA Grants

Director Shanks has been working with our district Superintendents to access the growth needs of each district and the Cooperative. Requests made specific to district needs are the financial responsibility on those districts as defined by our KCSEC policies.

Following is a listing of positions by District/Cooperative that will be recommended for inclusion in our IDEA grants and budget.

- 1.0 ISP Teacher
- 1.0 Diagnostic Teacher
- 2.0 Social Worker
- 1.0 Psychologist
- 1.0 Coordinator

The FY09 IDEA Part B Flow Through IDEA Grant to be submitted is a total of \$3,196,492 which is an increase of \$142,940 from FY08. The FY09 IDEA Preschool Grant amount to be submitted is \$50,242.

The grant hearing will be held on April 9, 2008 prior to our scheduled board meeting. The FY09 IDEA Grants will be presented for final approval at the April Board Meeting.

A motion was made by Engler (115) and seconded by Walker (88), approve the IDEA FY09 Grant and put it on display. Motion carried unanimously on a roll call vote with DeMay (66) abstaining.

8. Bilingual Social Work Services

Kendall County Special Education currently provides bilingual social work services through Juanita Hughes, our current Fox Chase Social Worker. The Director led a discussion along with Juanita about the increased need for bilingual social worker services. At this time, Mrs. Shanks and Mrs. Hughes feel the position needs to be increased to a full-time county-wide bilingual social worker position. Dr. Engler asked several questions. No other questions were asked.

9. Technology Manager Position

The Director and Assistant Director have been researching the benefits of hiring technology support for KCSEC in lieu of contract services. KCSEC pays about \$192,000 toward technology services. The Director recommends the Governing Board approve a full-time Technology Position starting July 1, 2008 with a base salary of \$68,000 and a total package, including benefits totaling \$80,000. Discussion was held about experience vs. non-experience as well as the salary and benefits package. The Director believes that this will be substantial financial savings for the organization. Lynda Shanks and Tedd McCauley presented a draft job description for review.

A motion was made by Rustman (90) and seconded by Engler (90), to table the Technology Manager Position for the 2008/09 school year. Motion carried unanimously on a roll call vote.

10. FY09 Budget Update

The budget will be presented to the Board in April for approval to be on display for 30 days and the budget hearing will be held in June for final approval.

Individual meetings will be held with each district to review their projected special education budget.

11. New Business

March 18 – Opportunity School Science Fair from 9-11. Any member of the governing board was welcomed to be a judge.

12. Old Business

Denise McCarthy was selected as Assistant Director

A motion was made by Engler (115) and seconded by Walker (88) to adjourn at 9:55 am. Motion carried unanimously on a roll call vote.

Chris Mehochko, Secretary

Todd Colvin, Chairman