



# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

www.kcsec.org

## MINUTES

### KENDALL COUNTY GOVERNING BOARD

March 14, 2012

KCSEC Administration Center

#### Present:

Diane Cepela, Superintendent (66)  
Laurie Walker, Superintendent (88)  
Mike Rustman, Superintendent (90)  
Tim Shimp, Assoc. Supt. (115)

Lynda Shanks, KCSEC Director  
Denise McCarthy, KCSEC Asst. Director  
Chris Mehochko, ROE Asst. Superintendent

#### 1. Roll Call

Meeting was called to order by Walker at 9:00 a.m. Roll call showed that a quorum was present.

Motion by Rustman (90), seconded by Shimp (115), to appoint Laurie Walker as president pro temp. Motion carried by a roll call vote.

#### 2. Recognition of Cooperative Citizens & Public Comment

#### 3. Consent Agenda

a. Minutes ~ Minutes from the Board Meeting on February 8, 2012

b. Bills ~ Move to approve the bills for February 2012

c. Financial Report ~ Move to approve the financial report for  
February 2012

##### d. PRESS Policy Updates:

|  |       |
|--|-------|
| Mailing Lists for Receiving Board Material (Deleted) | 2:190 |
| Types of Board Meetings                              | 2:200 |
| Operational Services - Safety                        | 4:170 |
| Equal Employment Opportunity & Minority Recruitment  | 5:10  |
| Hiring Process and Criteria                          | 5:30  |
| Teacher Qualifications                               | 5:190 |
| Substitute Teachers                                  | 5:220 |
| Student Teachers                                     | 5:260 |
| Grading and Promotion                                | 6:280 |
| Health, Eye, and Dental Examination                  | 7:100 |
| Student Discipline                                   | 7:190 |
| Administering Medicines to Students                  | 7:270 |

Motion by Rustman (90), seconded by Cepela (66), to approve the Consent Agenda. Motion carried by a roll call vote.



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## 4. Personnel

### Resignations – Non-Certified:

Julienne Jablonski, Paraprofessional, effective February 17, 2012

Jenna Johnson, Paraprofessional, effective February 17, 2012

Rebecca Burke, Paraprofessional, effective March 13, 2012

### Resignations – Certified:

Dominic Milano, Teacher, effective February 24, 2012

John Pace, Teacher, effective end of 2011/12 SY

### Retirement:

Cindy Onik, Teacher, effective end of 2011/12 SY

### Contracts – Certified (2012/13 SY):

Kerrie Shambo, Occupational Therapist, 185 days, \$59,200

### Employment Offers:

Diane Cikauskas, Paraprofessional, 72 days, \$6,804

Jamie Coit, Paraprofessional, 80 days, \$6,252

Jesus Favela, Paraprofessional, 57 days, \$5,771

Sarah Hudson, Paraprofessional, 59.5 days, \$6,024

Mickie Kratochvil, Paraprofessional, 64 days, \$6,768

### Personnel Recommendations:

See attached document for personnel recommendations for 2012/13.

Motion by Rustman (90), seconded by Shimp (115), to approve the resignations, retirement, contracts, employment offers, and personnel recommendations as presented. Motion carried by a roll call vote

Motion by Shimp (115), seconded by Cepela (66), to move to executive session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Cooperative or legal counsel for the Cooperative, including hearing testimony on a complaint lodged against the employee or against legal counsel for the Cooperative to determine validity. 5 ILCS 120/2(c)1  
Motion carried by a roll call vote

Motion by Rustman (90), seconded by Walker (88), to return to open session. Motion carried by a roll call vote.



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## Non-Renewal of Administrator and Dismissal of Second-Year Probationary Teacher:

Motion by Cepela (66), seconded by Shimp (115) to approve the non-renewal of administrator and Dismissal of Second-Year Probationary Teacher Rosemary Diamond. Motion carried by a roll call vote.

## Leave of Absence:

Melissa Baier, Social Worker, 2<sup>nd</sup> Year of LOA for 2012/13 SY

Motion by Rustman (90), seconded by Shimp (115), to deny the leave of absence for Melissa Baier, Social Worker, 2<sup>nd</sup> Year of LOA for 2012/13 SY. Motion carried by a roll call vote.

## Leave of Absence:

Sarah Logan, Teacher, 2<sup>nd</sup> year of leave of absence for 2012/13 school year

Motion by Cepela (66), seconded by Shimp (115), to deny the leave of absence for Sarah Logan, Teacher, 2<sup>nd</sup> year of leave of absence for 2012/13 school year. Motion carried by a roll call vote.

## 5. Director's Contract

Motion by Cepela (66), seconded by Rustman (90) to approve the Director's contract for 2012– 2017. . Motion carried by a roll call vote.

## 6. Proposed New Positions for 2012/13

Per request of the Board, Lynda Shanks prepared an anticipated new positions listing for the 2012/13 school. This list was compiled after extensive analysis of current students and program projections for anticipated students for this year.

Motion by Shimp (115), seconded by Cepela (66) to approve the positions to be included in the FY13 budget as presented. Motion carried by a roll call vote.

## 7. Opportunity School Lunch Program

Lynda Shanks presented an agreement between Oswego 308 and KCSEC to provide lunch and breakfast to all Opportunity students.

Motion by Shimp (115), seconded by Cepela (66) to approve the food service contract as presented. . Motion carried by a roll call vote.

## 8. Old Business

Science fair was a great success.

Autism Expo was held last week. About 50 people attended the event.

There were 30 vendors and 3 different speakers.

## 9. New Business

Sequence of dismissal list has been completed and handed over to the teacher's union



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E-Rate dollars are available through a partnership with 308 and Opportunity School.

A salary committee needs to be established (Chris, Diane and Tim volunteered)

## 10. Adjournment

Motion by Cepela (66), seconded by Shimp (115) to adjourn the meeting. Motion carried by a roll call vote.

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Chairman

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Secretary