



# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

www.kcsec.org

## MINUTES - FY 14 IDEA GRANT Hearing

### KENDALL COUNTY GOVERNING BOARD

June 12, 2013

KCSEC Administration Center

#### Present:

Amy Smith, Superintendent (18)  
Diane Cepela, Superintendent (66)  
Mike Rustman, Superintendent (90)  
Tim Shimp, Assoc. Superintendent (115)

Lynda Shanks, KCSEC Director  
Denise McCarthy, KCSEC Asst. Director  
Chris Mehochko, ROE Superintendent  
Christine Nelson, Dir. of Student Ser. (308)  
Donna Williams, KCSEC Teacher Union Rep.

1. Roll Call

Meeting was called to order by Shimp at 9:00 a.m. Roll call showed that a quorum was present.

2. FY 14 IDEA Grant Hearing

A discussion was held regarding the FY14 IDEA Grant.

3. Adjournment

Motion by Smith (), seconded by Rustman (90), to adjourn the meeting. Motion carried by a roll call vote.

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Chairman

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Secretary



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Christine Nelson, Dir. of Student Ser. (308)

Donna Williams, KCSEC Teacher Union Rep.

1. Roll Call

Meeting was called to order by Shimp at 9:05 a.m. Roll call showed that a quorum was present.

2. FY 14 Budget Hearing

A discussion was held regarding the FY14 Budget.

3. Adjournment

Motion by Smith (18), seconded by Cepela (66), to adjourn the meeting. Motion carried by a roll call vote.

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Chairman

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Christine Nelson, Dir. of Student Ser. (308)  
Donna Williams, KCSEC Teacher Union Rep.

1. Roll Call  
Meeting was called to order by Shimp at 9:10 a.m. Roll call showed that a quorum was present.
2. Recognition of Cooperative Citizens & Public Comment
3. Consent Agenda
  - a. Minutes ~ Move to approve the minutes for May 8, 2013
  - b. Executive Session Minutes ~ Move to approve the executive session minutes from December 14, 2011, November 14, 2012, and December 12, 2012 to be made public. The executive session minutes from September 14, 2005, April 8, 2009, September 8, 2010, January 11, 2012, February 8, 2012, April 4, 2012, and May 9, 2012 will remain closed.
  - c. Destruction of Executive Session Recordings ~ Move to destroy November 9, 2011 recording.
  - d. Bills ~ Move to approve the bills for May 2013
  - e. Financial Report ~ Move to approve the financial report for May 2013

Motion by Rustman (90), seconded by Cepela (66), to approve the Consent Agenda.  
Motion carried by a roll call vote.

#### 4. Personnel

##### Resignations – Certified:

Bridget Cibulskis, Speech Therapist, effective end of 2012/13  
Beth D'Orazio, Teacher, effective May 31, 2013  
Sarah Finlayson, Teacher, effective July 18, 2013  
Nicole Kaminsky, Speech Therapist, effective end of 2012/13  
Lauren Krall, Teacher, effective end of 2012/13  
Laurel Olson, Teacher, effective end of 2012/13



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Stephanie Guthrie, Psychologist, effective end of the 2012/13 school year

## Resignations – Non-Certified:

Katie Bastyr, Paraprofessional, effective July 18, 2013  
Alexa Kalata, Paraprofessional, effective end of 2012/13  
Alicia Leprich, Paraprofessional, effective end of 2012/13  
Micaela Luna, Paraprofessional, effective July 18, 2013  
Rebecca Parini, Paraprofessional, effective April 5, 2013  
Shandra Tremain, Paraprofessional, effective end of 2012/13  
Stacy Krisch, Paraprofessional, effective June 27, 2013

## Contracts – Certified 2013/14:

Allison Davidson, Teacher, 185 days, \$38,675  
Madilin Euhus, Teacher, 185 days, \$36,800  
Gina Gilbert, Speech Therapist, 185 days, \$39,300  
Janice Gont, Teacher, 185 days, \$43,900  
Steven Howland, Teacher, 185 days, \$39,300  
Elizabeth Lorch, Teacher, 185 days, \$36,800  
Katie Lund, Speech Therapist, 111 days, \$26,355  
Haley Moroni, Teacher, 185 days, \$36,800  
Kelly Okel, Speech Therapist, 185 days, \$43,675  
Julie Pehlke, Teacher, 185 days, \$36,800  
Michele Davis, Teacher, 185 days, \$41,850  
Sarah Hudson, Teacher, 185 days, \$36,800  
Lori Johnson, Teacher, 185 days, \$40,550  
Carrie Kelsey, Teacher, 185 days, \$37,400  
Jean Long, Teacher, 185 days, \$41,998  
Lauren Olson, Teacher, 185 days, \$39,925

## Employment Offers – Non-Certified:

Elisa Dolan, Paraprofessional, 45.5 days, \$4,606  
Alexa Kalata, Paraprofessional, 32.5 days, \$2,539

Motion by Cepela (66), seconded by Rustman (90), to approve the resignations, contracts, and employment offers as presented. Motion carried by a roll call vote.

## Leave of Absence:

Kim Larson, Teacher, October 2013 – end of 2013/14 school

Motion by Rustman (90), seconded by Cepela (66), to approve the leave of absence. Motion carried by a roll call vote.



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## 5. FY13 Joint Agreement Budget Amendment

As per guidance from our auditors, the FY13 amendment was prepared and is enclosed in the board packets. The amendment includes the addition of IDEA Flow Through grant amounts that were approved in May 2013.

Motion by Cepela (66), seconded by Smith (18), to approve the FY13 Budget amendment. Motion carried by a roll call vote.

## Agenda addition - Yorkville Diagnostic Program

Motion by Cepela (66), seconded by Smith (18), to approve the addition of a 1.0 FTE Diagnostic Program in Yorkville. Motion carried by a roll call vote.

## 6. FY14 IDEA Grants Approval

The FY14 IDEA Part B Flow Through Grant to be submitted is a total of \$3,949,725. The FY14 IDEA Preschool Grant amount to be submitted is \$58,920.

Motion by Rustman (90), seconded by Smith (18), to place the FY14 IDEA Part B Flow Through Grant and FY14 IDEA Preschool Grant as presented. Motion carried by a roll call vote.

## 7. FY14 Joint Agreement Budget Approval

A FY14 Joint Agreement Budget for Kendall County Special Education Cooperative for a total of \$32,174,847 has been on display for the last 30 days at the Regional Office of Education and the Cooperative office and is now ready for approval.

Motion by Cepela (66), seconded by Smith (18), to approve the FY14 budget. Motion carried by a roll call vote.

## 8. Press Policy 6:240 Field Trips

Lynda Shanks presented a Draft Update as prepared by PRESS to address privately arranged field trips, excluding Kendall County Special Olympics for the board's discussion and 1<sup>st</sup> reading at the May 8<sup>th</sup> Board meeting. The update is now ready for second reading and approval.

Motion by Cepela (66), seconded by Smith (18), to approve the Press Policy 6:240 for Field Trips. Motion carried by a roll call vote.

## 9. Substitute Teacher/Paraprofessional Rate 2013/14

Current substitute teacher rate is \$127.50. Current substitute paraprofessional rate is \$9.00 per hour. These rates have remained constant for the past four years.

Lynda Shanks would like to discuss if these rates are still competitive in the current



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market. Board chose to table discussion on topic until July meeting when all districts are present

## 10. Technology – KCSEC vs. District

Board members requested a discussion be held regarding current agreement between KCSEC and district classroom/teacher technology. Lynda Shanks brought current information regarding KCSEC technology and will lead a discussion on future technology purchases. Board chose to table discussion on topic until July meeting when all districts are present.

## 11. Timely & Meaningful Consultation Meeting

Kendall County Special Education Cooperative hosted the meaningful consultation meeting on May 20, 2013 at 1:00 p.m. at the Cooperative office. Lynda Shanks discussed the results of the proposed plan for the FY14 IDEA Proportionate Share dollars.

Motion by Cepela (66), seconded by Smith (18), to approve the proposed plan as developed at the timely meaningful consultation meeting. Motion carried by a roll call vote.

## 12. Governing Board Meeting Dates 2013/14

The recommended dates for the 2013/14 Governing Board Calendar were included in the board packets. Dates were adjusted to accommodate member districts opening of school.

Motion by Cepela (66), seconded by Rustman (90), to approve the governing board meeting dates for 2013/14. Motion carried by a roll call vote.

## 13. Opportunity School Update

Lynda Shanks updated the Board regarding the April flooding and current status of Opportunity School.

## 14. Room Contracts 2013/14

Contracts for the classrooms in each district for the 2013/14 school year was included in the board packet. The classroom rental will be \$7000.

Motion by Cepela (66), seconded by Rustman (90), to approve entering into district room rental agreements as presented for the 2013/14 school year. Motion carried by a roll call vote.



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## 15. Election of Chairperson

Nominations were made and an election conducted for the Chairman of the Governing Board.

Motion by Cepela (66), seconded by Rustman (90), to accept the nomination and election of Tim Shimp as chairperson for the 2013/14 school year. Motion carried by a roll call vote.

## 16. Old Business

Opportunity School Awards Night was a success. Over 250 people attended.

Lynda Shanks presented a copy of the "Extra Mile Update" from KCSEC law firm HLERK with update on Nurse requirements.

Mandated categorical proration updates were distributed

## 17. New Business

Autism Institute schedule of events was handed out. All district employees are invited.

A full CPI training took place in the Oswego School District for their administrative staff. The staff are now certified for implementation of CPI. The training was for Administration and lasted 8 hours. KCSEC is in the process of organizing specific training for identified program staff as well.

Lynda reminded all board members to patronize Kendall County Businesses and Employers as they have been very supportive of the KCSEC and employment of our students.

Complementary School Board member handbooks were distributed to district Superintendents from HLERK.

## 18. Adjournment

Motion by Smith (18), seconded by Cepela (66), to adjourn the meeting. Motion carried by a roll call vote.

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Chairman

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Secretary