



Kendall County Special Education Cooperative

201 Garden Street * Yorkville, IL 60560-9024

630-553-5833 * Fax: 630-553-5872

www.kcsec.org

MINUTES KENDALL COUNTY GOVERNING BOARD

December 11, 2013

KCSEC Administration Center

Present:

| | |
|---|--------------------------------|
| Lynda Shanks, KCSEC Director Director | Denise McCarthy, KCSEC Asst. |
| Hector Garcia, Superintendent(88) Superintendent(90) | Michael Rustman, |
| Judith Minor, Asst. Superintendent(308) | Tim Shimp, Superintendent(115) |
| Diane Cepela, Superintendent(66) ROE | Chris Mehochko, Superintendent |
| Kim Hanson, KCSEC Administrator | Jack Code, KCSEC Administrator |
| Michelle Senffner , Asst. Superintendent ROE | |

1. Roll Call

Meeting was called to order by Shimp at 9:05 a.m. Roll call showed that a quorum was present.

2. Recognition of Cooperative Citizens & Public Comment

3. Consent Agenda

- a. Minutes ~ Move to approve the minutes for November 13, 2013
- b. Bills ~ Move to approve the bills for November 2013
- c. Financial Report ~ Move to approve the financial report for November 2013

d. PRESS Policy Updates:

- Drug and Alcohol-Free Workplace – Tobacco Prohibition 5:50
(Only update 1 & 2, no update 3)
- Abused and Neglected Child Reporting 5:90
- Staff Development Program 5:100
- Ethics and Conduct 5:120
- Terms and Conditions of Employment & Dismissal 5:200
- Community Resource Persons and Volunteers 6:250
- Visitors to and Conduct on School Property 8:30
(Only update 1 and 2, not to include optional update)



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Motion by Garcia (88) seconded by Minor (308), to approve the Consent Agenda. Motion carried by a roll call vote.

4. Personnel

Resignations – Non-Certified:

Jill Condron, Paraprofessional, effective 11/26/2013

Joseph Amodea, Paraprofessional, effective 11/29/2013

Kimberly Pittinaro, Paraprofessional, effective 1/7/2014

Jodi Terando, Paraprofessional, effective 12/3/2013

Motion by Garcia (88) seconded by Minor (308), to approve the resignations as presented. Motion carried by a roll call vote.

Employment Offers – Non-Certified:

Lynn Lumbert, Paraprofessional, 114 days, \$7,780

Beth Mack, Paraprofessional, 107 days, \$7,824

Motion by Minor (308) seconded by Garcia (88), to approve the employment offers as presented. Motion carried by a roll call vote.

5. KCSEC Program Highlights ~ Instructional Skills Program

Kim Hanson and Jack Code gave a presentation highlighting our Instructional Skills Programs. They discussed the purpose of the program, the Program's Goals, Entrance/Exit criteria, Program locations; Curriculum used varying districts, and Assessment information. Superintendents are interested in looking at the data from the assessments from across the districts. Kim and Lynda will work on getting that data and share that information.

6. ESY Dates and Sites

Lynda Shanks has been working with KCSEC Administration to determine the summer 2014 needs. Lynda shared with the Board that last summer the ESY program had 3 site locations. With the number of



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students attending ESY increasing to around 400 students the program will either need to add a 4th site or look to a District to give us more building space. When making a decision on what building is available we need to consider the variety of ages that ESY serves, handicap accessibility, and location to accommodate all the districts. Lynda asked the Board to go back and talk to colleagues about what buildings may be available.

7. Old Business

The Assistive Tech team has met with Oswego 308 to discuss the needs in their district. The AT team will continue to meet with other districts in regards to AT needs in their buildings.

8. New Business

Lynda shared with the Board that KCSEC was chose for an Administrative Review with the National School Lunch program. Lynda shared that it is a very intense process and that she is learning a lot and will bringing any corrective items to the Board in a future meeting. Lynda also invited the Board to attend Opportunity School's Christmas Rocks program. Lynda also shared she has received a FOIA request in regards to Paraprofessionals.

9. Adjournment

Motion by Garcia (88) seconded by Cepela (66), to adjourn the meeting. Motion carried by a roll call vote.

Chairman

Secretary