



# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

www.kcsec.org

## **MINUTES** **KENDALL COUNTY GOVERNING BOARD**

**February 12, 2014**

**KCSEC Administration Center**

### **Present:**

Lynda Shanks, KCSEC Director	Denise McCarthy, KCSEC Asst. Director
Hector Garcia, Superintendent(88)	Judith Minor, Asst.Superintendent(308)
Mary Redding, District 308	Michael Rustman, Superintendent(90)
Diane Cepela, Superintendent(66)	Chris Mehochko, Superintendent ROE
Michelle Senffner , Asst. Superintendent ROE	
Kate Lippoldt, KCSEC Admin.	Amy Lee, KCSEC Admin.
Jade Cromer, School Psych.	Jessica Shega, Social Worker
Jen Tate, Behavior Specialist	Robin Smith, KCSEC Staff

#### 1. Roll Call

Meeting was called to order at 9:09 a.m. Roll call showed that a quorum was present.

#### 2. Motion by Rustman (90) seconded by Minor (308) to allow Diane Cepela to chair Board meeting. Motion carried by a roll call vote.

#### 3. Addition to the Agenda

Motion by Rustman (90) seconded by Garcia (88) to add a 1.0 FTE Instructional Skills teacher at Yorkville Middle School to the agenda.

#### 4. Recognition of Cooperative Citizens & Public Comment

#### 5. Consent Agenda

- a. Minutes ~ Move to approve the minutes for January 8, 2014
- b. Bills ~ Move to approve the bills for January 2014
- c. Financial Report ~ Move to approve the financial report for January 2014

Motion by Garcia (88) seconded by Minor (308), to approve the Consent Agenda. Motion carried by a roll call vote.



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## 6. Personnel

### Resignations – Certified:

Gloria Mathewson, Social Worker, end of 2013/14 school year

### Resignations – Non-Certified:

Monica Koczenasz, Paraprofessional, effective February 6, 2014

Sandra Vanderberg, Paraprofessional, effective January 6, 2014

Andreanna Williams, Paraprofessional, effective December 20, 2013

Motion by Rustman (90) seconded by Garcia (88) to approve the resignations as presented. Motion carried by a roll call vote.

### Contracts – Certified:

Mendy Blake, School Social Worker, 92 days, \$22,250

Jessica Ciaccio, Teacher, 83 days, \$17,632

Motion by Rustman (90) seconded by Garcia (88), to approve the contracts as presented. Motion carried by a roll call vote.

### Employment Offers – Non-Certified:

Sarah Anderson, Paraprofessional, 85.5 days, \$8,656

Donald Jones, Paraprofessional, 85.5 days, \$6,252

Sharon Quincy, Paraprofessional, 94.5 days, \$3,915

Lisa Scheibe, Paraprofessional, 81 days, \$7,927

Megan Smith, Paraprofessional, 90.5 days, \$9,163

Motion by Minor (308) seconded by Rustman (90), to approve the employment offers as presented. Motion carried by a roll call vote.

### Leave of Absence:

Jessica Roberts, Teacher, requesting second year leave of absence for 2014/15 school year.

Motion by Garcia (88) seconded by Minor (308), to approve the second year leave of absence. Motion failed by a roll call vote.

## 6. KCSEC Program Highlights ~ Autism Behavior Consultants & OSSP

Denise McCarthy, Assistant Director, Jade Cromer, School Psychologist, Jessica Shega, School Social Worker, Jen Tate, School Social Worker, Board Certified Behavior Analyst presented information on the Autism Behavior Consultant support available to KCSEC



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member districts. They discussed the purpose of the team, Referral process, goals of the team, and the types of supports available. Kate Lippoldt and Amy Lee, KCSEC Administrators presented on the Organizational and Social Skills Program that is offered in Yorkville School District. They also shared they are working with Mary Redding to get similar program in Oswego CUSD 308.

## 7. Policy 7:185: Teen Dating Violence Prohibited

The PRESS policy was reviewed by HLERK and suggested revisions were made. This policy was presented to the board for 1<sup>st</sup> reading and discussion of revisions at the January 8, 2014 board meeting.

Motion by Minor (308) seconded by Rustman (90), to approve the Policy 7:185 Teen Dating Violence Policy as presented. Motion carried by a roll call vote.

## 8. Additional Instructional Skills FTE

At this time it has been identified that we will need an additional 1.0 FTE Instructional Skills teacher at Yorkville Middle School in order to meet the needs of the students. This would only be needed for remainder of the 2013-2014 school year.

Motion by Minor (308) seconded by Garcia (88), to approve the 1.0 FTE Instructional Skills Teacher at Yorkville Middle School for the remainder of the 2013-2014 school year. Motion carried by a roll call vote.

## 9. Opportunity School Agreement

Lynda Shanks worked with the HLERK Attorney's to prepare an amendment to the agreement between the Board of Education of Oswego School District and Kendall County Special Education Cooperative for the use of the Oswego No. 308 Center for Opportunity School. This amendment extends the agreement as it stands for one additional year through July 31, 2015. The amendment has been presented to Oswego School District.

Motion by Minor (308) seconded by Rustman (90), to approve the Amendment to Agreement between Oswego School District and KCSEC for one additional year through July 31, 2015 as presented. Motion carried by a roll call vote.



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## 10. ESY Budget Approval

Lynda Shanks presented the proposed Extended School Year budget for FY 15. At this time we are proposing four sites (Southbury Elementary School, Brokaw Early Learning Center, Autumn Creek Elementary School, and Yorkville Middle School) and tentative dates (June 9<sup>th</sup>), pending any further snow days. Programming is consistent with what was offered last summer.

In addition to the ESY programming we are proposing to add Social Skills instruction for Intermediate and High School age students. There would be 8 – 2 hours sessions for the intermediate age students. The High School Social Skills programming would be a 4 day “bootcamp” for 2 groups for 2.5 hours sessions. This has been an identified need for students through the IEP process and the districts have not been able to provide and have had to access private programming in the community. This social skills programming is intended to fill this identified need.

Motion by Minor (308) seconded by Garcia (88), to approve the Extended School Year Budget for FY15 as presented. Motion carried by a roll call vote.

## 11. Salary Committee

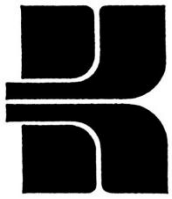
Lynda Shanks would like to establish a salary committee that will work on salary proposals for the FY 15 budget.

This discussion was tabled until the March Board Meeting.

## 12. Additional Early Childhood Speech Pathologist FTE

At this time it has been identified that we will need an additional .4 FTE Speech Pathologist in Early Childhood at ACES in order to meet the IEP minutes of the students in EC programming. This is the one population that grows throughout the year as we enter new 3 year olds throughout the school year.

Motion by Garcia (88) seconded by Minor (308), to approve the .4 FTE Speech Pathologist for Early Childhood programming. Motion carried by a roll call vote.



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## 13. Preliminary Staffing and Program Location Discussions for 2014/15

Lynda Shanks has begun discussions with several districts current staffing trends from current school year as well as current program locations and preliminary anticipated program needs for 2014/15. Lynda provided Board with spreadsheet regarding enrollment and programs throughout the Districts. If there are further questions or would like any other data contact Lynda or Denise.

## 14. Old Business

Lynda updated the Board on the repairs that have been done since the leak in the Sprinkler system back in January.

Lynda shared that she would be happy to reschedule the Administrator's Breakfast, but it may be difficult due to differences in District's calendars. It was agreed that June might be a better time to have it.

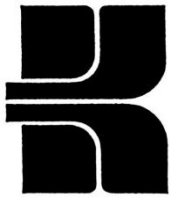
The Social Skills training that was originally scheduled for the last week in May will need to be rescheduled due to staff still being in school. Lynda will wait to hear back from the Districts and will send out information to get it rescheduled.

Lynda shared that the audit in Oswego was completed and shared with Superintendents and the Board. More information on this topic to come in the future.

Dynamic Learning Mapping –Pilot Assessment (Similar to IAA) has not been released yet. Lynda's fear is if we wait to for the Dynamic Learning Assessment and it does not come out, we could miss the IAA assessment. Oswego decided to pull out and use IAA as originally planned, Newark Grade School is going to continue with pilot, and Lynda will talk with Tim Shimp about what Yorkville would like to do.

## 15. New Business

Lynda shared that they received a donation for camera/video equipment.



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Speech presentation will be sometime in Feb/Mar. Information will be distributed to Speech Pathologists.

Lynda sent out all mandated categorical to Superintendents.

Motion by Minor (308) seconded by Rustman (90), to go into executive session to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

Motion carried by a roll call vote.

Motion by Rustman (90) seconded by Minor (308), to return to open session. Motion carried by a roll call vote.

## 16. Adjournment

Motion by Garcia (88) seconded by Minor (308), to adjourn the meeting. Motion carried by roll call vote.

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Chairman

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Secretary