

Kendall County Special Education Cooperative

201 Garden Street * Yorkville, IL 60560-9024

630-553-5833 * Fax: 630-553-5872

www.kcsec.org

MINUTES **KENDALL COUNTY GOVERNING BOARD**

June 11, 2014

KCSEC Administration Center

Present:

Lynda Shanks, KCSEC Director
Hector Garcia, Superintendent(88)
Tim Shimp, Superintendent(115)
Diane Cepela, Superintendent (66)
Chris Mehochko, Superintendent ROE
Michelle Senffner , Asst. Superintendent ROE
Mary Kay Klimesh, Seyfarth Shaw

Denise McCarthy, KCSEC Asst. Director
Judith Minor, Asst. Superintendent(308)
Amy Smith, Superintendent(18)
Matthew Wendt, Superintendent (308)
Stan Eisenhammer, HLERK

1. Roll Call

Meeting was called to order at 9:10 a.m. Roll call showed that a quorum was present.

2. Recognition of Cooperative Citizens & Public Comment

Motion by Smith (18) seconded by Shimp (115), to go into executive session to discuss:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

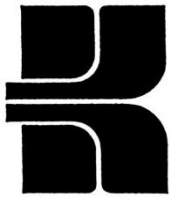
Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

Motion carried by a roll call vote

Motion by Garcia (88) seconded by Minor (308), to return to open session. Motion carried by a roll call vote.

3. Action as a result of closed session-No action needed

4. Consent Agenda



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- a. Minutes ~ Move to approve the minutes for May 7, 2014
- b. Executive Session Minutes to Public ~ The executive session minutes from September 14, 2005, April 9, 2009, September 8, 2010, January 8, 2014, February 12, 2014, March 12, 2014, April 9, 2014, and April 30, 2014 will remain closed.
- c. Destruction of Executive Session Minutes ~ Move to destroy the January 11, 2012, February 8, 2012, April 4, 2012, May 9, 2012, and November 14, 2012
- d. Bills ~ Move to approve the bills for May 2014
- e. Financial Report ~ Move to approve the financial report for May 2014

Motion by Shimp (115) seconded by Garcia (88), to approve the Consent Agenda. Motion carried by a roll call vote.

5. Personnel

Resignations – Certified:

Gina Gilbert, Speech Therapist, effective May 27, 2014

Molly Highbaugh, Psychologist, effective June 4, 2014

Milagros Lara, Bi-Lingual Psychologist, effective June 4, 2014

Lisa McGregor, Speech Therapist, effective June 5, 2014

Chris Milka, Coordinator, effective June 25, 2014

Dan Rortvedt, Occupational Therapist, effective June 4, 2014

Timothy Ulrich, Coordinator, effective June 25, 2014

Resignations – Non-Certified:

Rebecca Carrasca, Paraprofessional, effective May 28, 2014

Georgianne Daeufel, Paraprofessional, effective May 30, 2014

Sharon Humbert, Paraprofessional, effective May 28, 2014

Laura Mikl, Paraprofessional, effective May 16, 2014

Peggy Mlsna, Paraprofessional, effective May 9, 2014

Edward Petrella, Paraprofessional, effective June 2, 2014

Maria Torres, Paraprofessional, effective June 5, 2014

Motion by Minor (308) seconded by Shimp (115), to approve the resignations as presented. Motion carried by a roll call vote.

Contracts – Certified: (2014/15 school year)

Laura Bialas, Psychologist, 185 days, \$43,900

Motion by Minor (308) seconded by Shimp (915), to approve the contracts as presented. Motion carried by a roll call vote.

Leave of Absence:



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Erin Zielke, Teacher, leave of absence for 2014/15 school year

Motion by Smith (18) seconded by Garcia (88), to approve the leave of absence. Motion failed by a roll call vote.

6. Introduction of Attorney Representing KCSEC for the purpose of withdrawal

Lynda Shanks introduced Mary Kay Klimesh of Seyfarth Shaw. Mary Kay shared with the Board her background and experiences she has had with the withdrawal process. Mary Kay shared at this time there has been no formal withdrawal from any district but if and when we receive formal withdrawal we will begin to work on the process. Mary Kay would like each District to send Lynda Shanks contact information for the Attorney that will be representing their District.

Dr. Wendt shared withdrawal from KCSEC will be on their agenda as an Action item at their next Board meeting on June 23, 2014.

Dr. Wendt shared that he held a meeting with KCSEC staff regarding the possibility of Oswego withdrawing from KCSEC. He stated there were lots of questions and concerns.

Lynda shared with the Board that she has been contacted by media regarding possibility of Oswego's withdrawal from KCSEC. As a Board we will send out same message to Boards, parents, and media.

7. PRESS Policies – 2nd Reading

The following policies have been provided with revisions from PRESS. Policy 5:240 Suspension revisions were recommended and provided by HELRK.

Policy 5:180 Temporary Illness or Temporary Incapacity

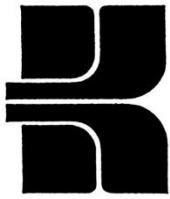
Policy 5:240 Suspension

Policy 7:140 Search and Seizure

Policy 7:180 Preventing Bullying, Intimidation and Harassment

Policy 7:190 Student Discipline

Motion by Shimp (115) seconded by Minor (308), to approve Policy 5:180, 5:240, 7:140, 7:180, 7:190 as presented. Motion carried by a roll call vote.



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8. FY14 Joint Agreement Budget Amendment.

As per guidance from our auditors, our FY14 amendment was prepared and was enclosed in your packets. The amendment includes the addition of IDEA Flow Through grant amounts that were approved in May 2014.

Motion by Shimp (115) seconded by Minor (308), to approve the FY14 Budget amendment. Motion carried by a roll call vote.

9. Assistant Director of Human Resources

The Board requested that Lynda Shanks bring back this position request to the June board meeting for additional discussion. Presented at the May Board meeting was a job description position, organizational chart and rationale. This position would begin July 1, 2014 and was proposed using grant funding.

The Board shared concerns about adding a position at this time, discussed possibilities of contracting a service or interim staff.

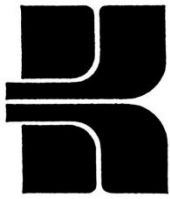
The Board asked that Lynda explore options of Contractual Contracts and bring back to the next Board meeting.

Motion by Shimp (115) seconded by Minor (308), to rescind the motion of the 1.0 FTE Assistant Director of Human Resources for the 2014-2015 school year and table the discussion until the next Board meeting. Motion carried by a roll call vote.

10. Room Contracts 2014/15

Per the Joint Agreement KCSEC will pay the districts for classroom rental each year. Enclosed in your Board Packets are the contracts for the classrooms in your district for the 2014/15 school year. The classroom rental will be \$7000.

Motion by Smith (18) seconded by Minor (308), to approve entering into district room rental agreements as presented for the 2014/15 school year. Motion carried by a roll call vote.



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11. Timely and Meaningful Consultation Meeting

Kendall County Special Education Cooperative hosted the meaningful consultation meeting on May 8, 2014 at 1:00 p.m. at the Cooperative office. Lynda Shanks discussed the results of the proposed plan for the FY15 IDEA Proportionate Share dollars. Documentation was prepared and will be submitted to ISBE on behalf of the districts upon approval.

Motion by Minor (308) seconded by Shimp (115), to approve the proposed plan as developed at the timely meaningful consultation meeting. Motion carried by a roll call vote.

12. IDEA Grant Requests for Funds

KCSEC receives the member district IDEA Part B Flow Through Funds and IDEA Preschool Funds each year to utilize for special needs programming throughout Kendall County. The funding is utilized to offset local costs when preparing the KCSEC annual budget. At this time KCSEC, on behalf of all member districts, has carry over dollars available that go above and beyond the annual allocation. The member districts requested a process to request access to IDEA funding. Lynda Shanks presented the Board with a proposed process to directly flow IDEA dollars to the districts.

Motion by Minor (308) seconded by Shimp (115), to approve the process for districts to request access to IDEA funds. Motion carried by a roll call vote.

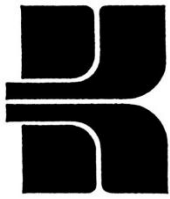
13. FY15 IDEA Grant Approval

The FY15 IDEA Part B Flow Through Grant to be submitted is a total of \$4,194,745. The FY15 IDEA Preschool Grant amount to be submitted is \$58,190.

Motion by Minor (308) seconded by Shimp (115), to approve the FY15 IDEA grants as presented. Motion carried by a roll call vote.

14. Salary Committee Recommendations

The salary committee did not make any recommendations at this time.



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15. FY15 Budget Approval

A FY15 Joint Agreement Budget for Kendall County Special Education Cooperative for a total of \$32,941,472 has been on display for the last 30 days at the Regional Office of Education and the Cooperative office.

Motion by Shimp (115) seconded by Minor (308), to approve the FY15 budget. Motion carried by a roll call vote.

16. Sandwich School District Request

Lynda Shanks was approached by the Director of Special Education in Sandwich School District in May to see if Kendall County would be willing to tuition in Sandwich students for ESY and other low incidence students during the school year.

The Board had discussions regarding non-member district students attending programs. Topics raised were space in programs and administrative charge for non-member districts. Board asked Lynda to research other cooperative non-member district fees. Board also discussed taking requests from non-member districts on a case by case basis.

17. Governing Board Meeting Dates 2014/15

The dates for the 2014/15 Governing Board calendar were approved as follows:

August 13, 2014
September 10, 2014
October 8, 2014
November 12, 2014
December 10, 2014
January 14, 2015

February 11, 2015
March 11, 2015
April 8, 2015
May 6, 2015 (1st Wednesday)
June 10, 2015



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Motion by Smith (18) seconded by Garcia (88), to approve the Governing Board meeting dates for 2014/15. Motion carried by a roll call vote.

18. Old Business

Mental Health First Aid Training, May 17th, 14 attendees

Social Thinking, Friday, June 6th 141 attendees and, Saturday, June 7th - 126 attendees

19. New Business

Due Process Update: There has been 1 Plano 88 Due Process filed and the Hearing Officer has dismissed due to insufficient request and parent withdrew.

Currently Oswego has 2 Due Process filed. One we have a settlement agreement and the second we are in mediation.

KCSEC received a FOIA request in conjunction with one of the Oswego due process filed.

Summer Professional Development Dates Topics and Dates coming soon.

20. Adjournment

Motion by Smith (18) seconded by Shimp (115), to adjourn the meeting. Motion carried by a roll call vote.

Chairman

Secretary