



# Kendall County Special Education Cooperative

201 Garden Street \* Yorkville, IL 60560-9024

630-553-5833 \* Fax: 630-553-5872

www.kcsec.org

## **MINUTES** **KENDALL COUNTY GOVERNING BOARD**

**February 10, 2016**

**KCSEC Administration Center**

**Present:**

Lynda Shanks, KCSEC Director  
Michael Rustman, Superintendent (90)  
Tim Shimp, Superintendent (115)  
Robin Smith, SEAKC  
Hassan von Schlegell, Dir.Student Services (115)  
Michelle Senffner, Asst. Superintendent ROE  
Jeff Goelitz, HLERK  
Donna Williams, SEAKC  
Mary Geraghty, Dir. Spec. Ed (308)  
Nikole Jones, Dist. 115 YEA  
Christopher Mehochko, Superintendent ROE

Amy Lee, KCSEC Asst. Director  
Hector Garcia, Superintendent (88)  
John Sparlin, Associate Superintendent (308)  
Ann Marie Mormino, Y115 Parent  
Denise McCarthy, KCSEC Admin  
Tina Christofalos, HLERK  
Tobin Roggenbuck, PAKC  
Carrie Sloboda, SEAKC  
David Travis, YHS Principal  
Shawn Collins, Dist. 115 YEA

1. Roll Call  
Meeting was called to order at 9:02 a.m. Roll call showed a quorum was present.  
  
Amendment was made to the agenda to remove items C & D.
2. Recognition of Cooperative Citizens & Public Comment
3. Consent Agenda
  - a. Minutes for January 13, 2016
  - b. Bills for January 2016
  - c. Financial Report for January 2016

Motion by Shimp (115) seconded by Rustman (90), to approve the consent agenda as presented. Motion carried by a roll call vote.

4. Personnel

a. Contracts

Karen Thomas, Paraprofessional, 86 days, \$9,423.45  
Heidi Dockstader, Paraprofessional, 94 days, \$6,873.75  
Danine Polizzi, Paraprofessional, 82 days, \$7,020.00  
Kathryn Ingemunson, Social Worker, 87 days \$20,692.08  
Christine Nelson, Social Worker, 71 days, \$16,503.00

Motion by Shimp (115) seconded by Rustman (90), to approve the contracts as presented. Motion carried by a roll call vote.



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## b. Resignations

Megan Brereton, Teacher, effective end of 15/16 school year  
Angela Brown, Social Worker, effective end of 15/16 school year  
Kathryn Ingemunson, Social Worker, effective end of 15/16 school year  
Katie Lucado, Teacher, effective end of 15/16 school year  
Colleen Mahoney, Teacher, effective end of 15/16 school year  
Christine Nelson, Social Worker, effective end of 15/16 school year  
Alyssa Riva, Teacher, effective end of 15/16 school year  
Denise McCarthy, Administrator, effective June 30, 2016  
Amy Lee, Assistant Director, effective June 30, 2016  
Kari Pyle, Administrator, effective June 30, 2016  
Elizabeth Rowoldt, Paraprofessional, effective 2/3/16  
Debra Nauert, Paraprofessional, effective 2/12/16  
Alba Gjerazi, Social Worker, effective end of 15/16 school year  
Cynthia James, Coordinator, effective end of 15/16 school year  
Edward Palmisano, Coordinator, effective end of 15/16 school year

Motion by Garcia (88) seconded by Cepela (66), to approve the resignations as presented. Motion carried by roll call vote.

## c. Honorable Dismissal of Teachers

This item was removed from the Agenda

## d. Dismissal of First, Second, and/or Third Year Teachers for Reasons other than RIF

This item was removed from the Agenda

## 5. Transfer Agreements

Tina Christofalos and Jeff Goelitz, representing KCSEC, presented the Governing Board with employee transfer agreements between KCSEC/ROE and District 308 (numerous), District 115 (numerous), Newark District 18 (Dawn Auriene) and PASEC (numerous).

- A. Motion by Rustman (90) seconded by Garcia (88), to approve the Teacher Transfer Agreement between Board of Education of Community Unit School District No. 308, the Governing Board of the Kendall County Special Education Cooperative and the Regional Superintendent of Schools for Grundy/Kendall Counties. Motion carried by a roll call vote.
- B. Motion by Garcia (88) seconded by Rustman (900), to approve the ESP Transfer Agreement between Board of Education of Community Unit School District No. 308, the Governing Board of the Kendall County Special Education Cooperative and the Regional



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Superintendent of Schools for Grundy/Kendall Counties. Motion carried by a roll call vote.

- C. Motion by Shimp (115) seconded by Cepela (66), to approve the Teacher Transfer Agreement between Board of Education of Yorkville Community Unit School District No. 115, the Governing Board of the Kendall County Special Education Cooperative and the Regional Superintendent of Schools for Grundy/Kendall Counties. Motion carried by a roll call vote.
- D. Motion by Shimp (115) seconded by Garcia (88), to approve the ESP Transfer Agreement between Board of Education of Yorkville Community Unit School District No. 115, the Governing Board of the Kendall County Special Education Cooperative and the Regional Superintendent of Schools for Grundy/Kendall Counties. Motion carried by a roll call vote.
- E. Motion by Garcia (88) seconded by Shimp (115), to approve the Teacher Transfer Agreement between Board of Education of Newark Community High School Unit School District No. 18, the Governing Board of the Kendall County Special Education Cooperative and the Regional Superintendent of Schools for Grundy/Kendall Counties. Motion carried by a roll call vote.
- F. Motion by Shimp (115) seconded by Rustman (90), to approve the Teacher Transfer Agreement between Board of Education of Plano Area Special Education Cooperative "PASEC", the Governing Board of the Kendall County Special Education Cooperative and the Regional Superintendent of Schools for Grundy/Kendall Counties. Motion carried by a roll call vote.
- G. Motion by Rustman (90) seconded by Shimp (115), to approve the ESP Transfer Agreement between Board of Education of Plano Area Special Education Cooperative "PASEC", the Governing Board of the Kendall County Special Education Cooperative and the Regional Superintendent of Schools for Grundy/Kendall Counties. Motion carried by a roll call vote.

## 6. Board Resolution – 403(b) Plan Termination

Resolution states 403(b) Plan Termination will be effective September 1, 2016. All contributions will cease as of termination date and all accounts of participants in Plan as of termination date will be 100% vested. The Plan Sponsor will perform any necessary acts to ensure Plan is terminated and all assets distributed.

Motion by Rustman (90) seconded by Garcia (88), to approve the KCSEC Board Resolution for 403(b) Plan Termination as presented. Motion carried by a roll call vote.



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## 7. KCSEC Records – Datamation Digital Imaging Proposal

Lynda Shanks recommended that KCSEC move forward with digital imaging of all KCSEC business and organizational records that are required to be maintained by all member districts upon dissolution until destruction timelines are met for custodial purposes. The cost estimate from Datamation would be \$64,791.00.

Member districts asked Lynda Shanks to look into the cost of Digital Imaging for student records. Lynda said she would gather information and share with the Board.

Motion by Garcia (88) seconded by Shimp (115), to approve that Datamation proposal of \$64,791.00 for digital imaging of KCSEC business and organizational records. Motion carried by roll call vote.

## 8. KCSEC Office Proposal & 2016 W-2/1099 Preparation – July 1, 2016 to August 31, 2016

Lynda Shanks presented last month a proposal for the KCSEC office transition and processing of 2016 W-2, 1099 forms with an estimated cost of \$45,919.

Motion by Garcia (88) seconded by Shimp (115), to approve the KCSEC Office Proposal and W-2/1099 Preparation as presented. Motion carried by a roll call vote.

## 9. KCSEC Dissolution Update

Lynda Shanks reviewed the current financial Budget projections as it related to contractual OT and speech services. Additionally she discussed that KCSEC would have a fund balance after dissolution and there would need to be a distribution timeline set.

## 10. Old Business

Excess Cost worksheets for the IDEA grant were submitted to ISBE and have been accepted on behalf of all districts.

## 11. New Business

None

## 12. Adjournment

Motion by Garcia (88) seconded by Shimp (115), to adjourn the meeting. Motion carried by a roll call vote.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary